

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #39-07**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 17, 2007.

Present Mayor A. Benzer  
Councillor R. Schmidt  
Councillor G. Parker  
Councillor C. Cook  
Councillor G. Welsh  
CAO B. Teasdale  
Media – Nil

Absent Nil

**CALL TO ORDER**

Mayor Benzer called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Welsh  
Seconded by Councillor Parker

That the agenda for Regular Meeting #39-07 be adopted as amended.

CARRIED

**DELEGATIONS**

Nil

**MINUTES**

Meeting #38-07 Moved by Councillor Welsh  
Seconded by Councillor Cook

That the Minutes of Regular Meeting #38-07 of December 03, 2007, be approved as circulated.

CARRIED

**CONSENT CALENDAR**

Moved by Councillor Parker  
Seconded by Councillor Schmidt

That the Consent Calendar including:

- (1) Ministry of Health – Appointment of Technical Advisory Committee to address concerns about turbidity and microbial risk in drinking water,
- (2) UBCM – Community Tourism Funding Phase 2 Application Approval,
- (3) UBCM – December 2007 Member Highlights,
- (4) UBCM – New Industry Canada Antenna Siting and Approval Procedures,
- (5) UBCM – Building a Safer Community Conference, and
- (6) Columbia Basin Trust – Sign up for BasinLink newsletter

be accepted as circulated.

CARRIED

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Nil

**CORRESPONDENCE**

Berkley Springs Water An invitation from Travel Berkeley Springs to participate in the 2008 Berkeley Springs International Water Tasting competition.

Moved by Councillor Welsh  
Seconded by Councillor Parker

That the Village of Montrose submit an application to enter the 2008 Berkeley Springs International Water Tasting competition.

**1-39-07**

CARRIED

CMON

A letter from Columbia Mountain Open Network regarding unsigned Indefeasible Right of Use Agreement between the Village and CMON.

Council debated the two options outlined in the letter and deferred making a decision until the establishment of a new board. Council decided to refer this matter to the first meeting in January.

**REPORTS & MEMORANDA**

BFWD

CAO – Draft Letter of Understanding regarding the terms and conditions for the Beaver falls Waterworks District to rent a portion of the Parks Building for 2008.

Council referred this to the next meeting and requested that the CAO contact the MIA regarding the need for the BFWD to acquire liability insurance during the term of the agreement.

Water/ Sewer User  
Fee Comparison

CAO – Memorandum regarding the comparison of water and sewer user fees from 2007 to 2008.

ACKNOWLEDGED

2008 Budget Draft #4

CAO – Memorandum and accompanying working papers on the forth draft of the 2008 Budget.

ACKNOWLEDGED

Councillor Schmidt suggested that the CAO look at having a maximum tax increase of 3.9%. Council agreed to this maximum increase, as well as looking to keep a position for summer student if possible, and will consider the succession planning approach of the budget. Council also looked at the possibility of adding a wage-scale increase reflective of training and ticket accumulation for that third position.

Council asked the CAO to provide a report identifying the total costs of hiring a third public works member in 2008 and how it compares to that of staffing levels of 2007.

Transfer to Reserves

CAO – Memorandum regarding the proposed transfers of funds from both existing reserves and surpluses in the 2007 fiscal year to new reserves contained within Bylaw #662 – Consolidated Reserve Funds.

ACKNOWLEDGED

The CAO advised that the recommendations presented in the memorandum be considered after final adoption of Bylaw #662, and that Council disregard recommendation #5.

**Financial Matters**

Accounts Payable  
#8860 - 8900

Moved by Councillor Parker  
Seconded by Councillor Cook

That the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FORTY-ONE THOUSAND and EIGHTY dollars and THIRTY-FIVE cents be approved:

Cheques #8860-8900 and payroll direct deposits \$41,080.35.

**2-39-07**

CARRIED

Montrose Rec

Deputy Clerk – Summary of Revenues and Expenditures for Montrose Recreation in 2007.

ACKNOWLEDGED

**BYLAWS**

#660

Moved by Councillor Parker  
Seconded by Councillor Cook

That Bylaw #660, cited as the 2008 Water and Sewer User Rates Bylaw, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and Clerk.

**3-39-07**

CARRIED

#662

Moved by Councillor Schmidt  
Seconded by Councillor Parker

That Bylaw #662, cited as the Consolidated Reserve Funds Bylaw, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and Clerk.

**4-39-07**

CARRIED

Moved by Councillor Cook  
Seconded by Councillor Welsh

That Council authorize the transfer of funds totaling \$73,000 currently held in the Future Expenditures Reserve be allocated to the following reserves as indicated below:

- \$38,000 to the Capital Water Infrastructure Reserve Fund,
- \$30,000 to the Capital Sewer Infrastructure Reserve Fund, and
- \$5,000 to the Capital Drainage Infrastructure Reserve Fund.

**5-39-07**

CARRIED

Moved by Councillor Schmidt  
Seconded by Councillor Parker

That Council authorize that funds totaling \$22,400 currently held for future Recreation Capital projects be transferred to the Recreation, Parks and Open Spaces Reserve Fund.

**6-39-07**

CARRIED

Moved by Councillor Cook  
Seconded by Councillor Welsh

That Council authorize that funds totaling \$60,000 from surplus monies of the 2007 General Operating Fund be transferred to the Capital Transportation Reserve Fund.

**7-39-07**

CARRIED

Moved by Councillor Schmidt  
Seconded by Councillor Parker

That Council authorize that funds totaling \$5,000 from surplus monies of the 2007 General Operating Fund be transferred to the Capital Drainage Infrastructure Reserve Fund.

**8-39-07**

CARRIED

Moved by Councillor Cook  
 Seconded by Councillor Welsh

That Council authorize that funds totaling \$40,000 from surplus monies of the 2007 Water Operating Fund be transferred to the Capital Water Infrastructure Reserve Fund.

**9-39-07**

CARRIED

Moved by Councillor Schmidt  
 Seconded by Councillor Parker

That Council authorize that the portion of unused Gas tax Funds in 2007 totaling \$24,300 be transferred to the Community Works Fund Reserve Fund.

**10-39-07**

CARRIED

**POLICIES**

#0330

Moved by Councillor Parker  
 Seconded by Councillor Cook

That Policy #0330, cited as the Community Recognition Policy, be amended as follows:

1. Deleting Policy Objective 1.

**11-39-07**

CARRIED

Policy Audit

CAO - Second Audit of sting Policies as per Policy #0100 – Policy Audit Policy.

ACKNOWLEDGED

**MEMBER REPORTS & INQUIRIES**

Councillor Schmidt

Committee Report

1. MIA Report.

Member Inquiry

1. Possibility of removing the Utility Pole across from the Post Office,

Council directed the CAO to look into options to removing the pole.

2. Requested that the Village look into users securing liability insurance when renting the Community Hall,

3. Inquired about staff's position on placing a stop sign on 12<sup>th</sup> Avenue.

The CAO advised that staff have looked at that request and have concluded that it may be unwarranted, however, a 30 km sign has been ordered and will be placed under the children playing / park indicator sign on 12<sup>th</sup> Ave.

Councillor Cook

Committee Report

1. Recreation Commission Report,

Member Inquiry

None.

Councillor Parker

Committee Report

None.

Member Inquiry

1. Paving at 7<sup>th</sup> Street and 11<sup>th</sup> Avenue should be looked at in 2008.

Councillor Welsh

Committee Report

1. Reported on Regional District matters, specifically People Loving People and their status at the Reuse Centre at the Regional Dump.

Member Inquiry

None.

Mayor Benzer

Committee Report

Publicity and Public Relations – A written report on recent activities including:

1. Recent and upcoming CMON Meetings,
2. Recreation Review - Committee Meeting and meeting with parties looking to re-establish the Beaver Valley Recreation Commission,

Councillor Schmidt asked to look at the Governance issue with the new Recreation Model and wanted to discuss it further. Also, Councillor Schmidt indicated that any discussions related to the re-establishment of the Beaver Valley Recreation Commission come before Council prior to initiating any talk.

The Mayor was of the opinion that the Recreation Committee was doing a good job in setting parameters outlining the development of a new Regional Recreation Model and that the Committee be forwarded the chance to present the entire model to Council for review and consensus when appropriate.

The members of the Mediation Committee were also of the opinion that meeting with other appointed members of the Mediation process to initiate discussion in regards to alternative methods of providing recreation at the local level falls under the scope of refining the existing service, and that if any serious talks were to take place, consensus on Council would be required before any concrete action be taken.

3. Credit Union Reception.

Member Inquiry

1. Inquired as to any agreements the Village has with neighbouring municipalities regarding the loaning or short-term use of equipment, etc.

The CAO advised that the Village currently has several agreements in place as to the loaning or borrowing of equipment from other municipalities, and that new agreements are being looked at.

CAO

No Report.

**ADJOURNMENT**

Councillor Parker moved adjournment at 8:40 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #39-07 of Council held on December 17, 2007.

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 Mayor

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 Corporate Officer