

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #05-08**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on February 04, 2008.

Present Mayor A. Benzer  
Councillor R. Schmidt  
Councillor C. Cook  
Councillor G. Welsh  
CAO B. Teasdale  
Media – Nil

Absent Councillor G. Parker

**CALL TO ORDER**

Mayor Benzer called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Cook  
Seconded by Councillor Schmidt  
That the agenda for Regular Meeting #05-08 be adopted as circulated.  
CARRIED

**DELEGATIONS**

Nil

**MINUTES**

Meeting #03-08 Moved by Councillor Schmidt  
Seconded by Councillor Cook  
That the Minutes of Regular Meeting #03-08 of January 21, 2008, be approved as circulated.  
CARRIED

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Schmidt  
That the Consent Calendar including:  
(1) Ministry of Transportation – Waneta Bridge Contract Award,  
(2) LCCDT – Information Update,  
(3) Worksafe BC – New working alone or isolation regulations,  
(4) SD #20 – Trustee Ward Boundaries,  
(5) RDKB – December Board Minutes, and  
(6) UBCM – 2008 Memberships  
be accepted as circulated.

CARRIED

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

NIL

**REFERRALS FROM DELEGATIONS**

NIL

**CORRESPONDENCE**

Councillor Parker joined the meeting at 7:04 p.m.

AKBLG Correspondence from Association of Kootenay-Boundary Local Government's regarding information and promotion of the upcoming Bike-to-Work Week.

ACKNOWLEDGED

AKBLG Correspondence from Association of Kootenay-Boundary Local Government's regarding a notice of Annual General Meeting and Second Calls for Resolutions for 2008.

ACKNOWLEDGED

AKBLG Correspondence from Association of Kootenay-Boundary Local Government's regarding the hosting of both a Municipal Forum and Regional District Forum during the AKBLG's AGM.

ACKNOWLEDGED

Early Years Initiative An invitation for Council to attend the upcoming Silken Laumann – The Power of Play: Building Better Communities forum hosted by the Early Years Initiative West Kootenay Region.

ACKNOWLEDGED

IHA Correspondence from Interior Health regarding information and report by the Provincial Health Services Authority on creating healthier build environments.

ACKNOWLEDGED

LCCDT Correspondence from the Lower Columbia Community Development Team (LCCDT) to UBCM requesting an extension of six months to complete the LCCDT Tourism Project.

Moved by Councillor Welsh

Seconded by Councillor Parker

That Council support the Lower Columbia Community Development Team's six month extension request to the UBCM in order to complete the Tourism Project.

**1-05-08** CARRIED

**REPORTS & MEMORANDA**

Draft Budget CAO – Memorandum and accompanying working papers on the seventh draft of the 2008 Budget.

ACKNOWLEDGED

Council debated the idea of hiring a third Public Works Employee in either a full-time or a permanent part-time fashion.

Moved by Councillor Parker

Seconded by Councillor Welsh

That the CAO look into hiring an additional Public Works staff member in a casual / permanent part time capacity after the hiring of a new Utility Operator.

**2-05-08** CARRIED

Staff Report Deputy Clerk – Memorandum regarding actions taken in response to last Council Meeting.

ACKNOWLEDGED

Grant Application CAO – Memorandum regarding the intent to submit an Infrastructure Planning Grant Application to the Ministry of Community Services in respect to an Engineering Audit of the Village's Wastewater Treatment Plant. The memorandum also included

an attached Infrastructure Planning Grant application prepared by Dayton-Knight Ltd, including a proposed budget of TWENTY THOUSAND dollars (\$20,000).

ACKNOWLEDGED

Moved by Councillor Welsh  
Seconded by Councillor Schmidt

That Council approve and submit the draft Infrastructure Planning Grant Application prepared by Dayton & Knight Ltd. to the ministry of Community Services for consideration, and

**3-05-08**

CARRIED

Moved by Councillor Schmidt  
Seconded by Councillor Welsh

That Council authorize Dayton & Knight to complete an Engineering Audit of the Wastewater Treatment Plant regardless of the Infrastructure Planning Grant application approval for a total amount of TWENTY THOUSAND dollars (\$20,000).

**4-05-08**

CARRIED

Regional Recreation

CAO – Memorandum regarding some recently discussed proposed models concerning recreation in the Greater Trail area for 2009.

ACKNOWLEDGED

Council debated the pros and cons of the CAO's proposed Scenarios regarding the Village and recreation in future fiscal years.

A consensus of Council was to endorse the recreation model scenario that looks at the collapse of the Regional Recreation Service Model and the establishment of a larger-scaled local recreation joint-service model.

### **Financial Matters**

Accounts Payable  
#8962 - #8984

Moved by Councillor Welsh  
Seconded by Councillor Parker

That the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of THIRTY-SEVEN THOUSAND, TWO HUNDRED and TWENTY-FIVE dollars and NINETY-NINE cents be approved:

Cheques #8962-8984 and payroll direct deposits \$37,225.99.

**5-05-08**

CARRIED

### **BYLAWS**

Nil

### **POLICIES**

#1690

Investment and Loan Policy

Moved by Councillor Parker  
Seconded by Councillor Cook

That Policy #1690, cited as the Investment and Loan Policy, be confirmed unchanged.

**6-05-08**

CARRIED

#7130

Emergency Call-Out Policy

Moved by Councillor Schmidt  
Seconded by Councillor Cook

That Policy #0360, cited as the Recreation Commission Appointment Policy, be amended as follows:

Policy Objective #3 – Phone Fan-Out Sequence

- A) Public Works - Cell Number
- B) Public Works Foreman - Mr. Birkedal
- C) Utility Man – Vacant
- D) CAO – Mr. Teasdale
- E) Mayor – Mr. Benzer.

7-05-08

CARRIED

**MEMBER REPORTS & INQUIRIES**

Councillor Schmidt

Committee Report

None.

Member Inquiry

1. Inquired as to building code regulations and enforcement measures by the RDKB.

Councillor Cook

Committee Report

None

Member Inquiry

1. None

Councillor Parker

Committee Report

None.

Member Inquiry

1. Inquired as to the Village's new web page,
2. Inquired as to the increase of water consumption in the Village for November and December, and
3. Inquired as to the 2007 snow budget final figures and if any adjustments should be made for budgeting in 2008

The CAO advised Council that this budget item has already been identified and addressed in the 2008 budget.

Councillor Welsh

Committee Report

1. Regional District – Reported on matters related to regional recreation.

Member Inquiry

None.

Mayor Benzer

Committee Report

Publicity and Public Relations – A written report on recent activities including:

1. BC Active Communities initiative,
2. Recent 2010 Executive and General meeting,
3. Recent Bargaining Committee meeting,
4. Recent Regional Recreation Mediation meeting – both Regional (RDKB) and local (BV Recreation),
5. Touched on the trial previous meeting's Youth Justice Delegation and directed the CAO to investigate the Traffic Fine Revenue Sharing program of the province.

Member Inquiry

1. Inquired about the possibility of building a stand for the Village's flag, and
2. Noted that Council donated \$50.00 Kootenay Boundary Regional Health Foundation , and
3. Inquired as to the CAO's circular summary of Conflict of Interest to Council.

CAO

A Verbal Report on:

1. Current staffing status of the Public Works Department, including the possibility of a restructure of Public Works to include a third semi-casual or part-time staff member, and
2. Received a quote for the replacement of the Community Hall front entrance doors and would like to include work as part of the UBCM Tourism Grant Phase II project.

Moved by Councillor Schmidt

Seconded by Councillor Cook

That Council approve the quote from Glenmerry Glass and Windshield Ltd. for the supply and installation of a replacement entrance door at the Community Hall for a total of TWO THOUSAND and SIX dollars and SEVENTY-EIGHT cents ((\$2,000.78), inclusive of taxes, and further that this item be included as part of the UBCM Tourism Grant Phase II initiative.

8-05-08

CARRIED

**ADJOURNMENT**

Councillor Parker moved adjournment at 8:50 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #05-08 of Council held on February 04, 2008.

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Mayor

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Corporate Officer