

THE CORPORATION OF THE VILLAGE OF MONTROSE

DRAFT **REGULAR MEETING #9 - 12** **DRAFT**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on March 19, 2012.

Present Mayor J. Danchuk
Councillor D. Berriault
Councillor C. Cook
Councillor D. Duclos
Councillor M. Gay
CAO K. Chartres

Media Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Berriault
Seconded by Councillor Cook

THAT the agenda for Regular Meeting #9-12 be adopted as circulated.

1-9-12 CARRIED

DELEGATION

Nil

MINUTES

Meeting #8-12 Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the Minutes of Regular Meeting #8-12 of March 05, 2012, be approved.

2-9-12 CARRIED

CONSENT CALENDAR

Nil

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

UBCM Member Release – LG Awareness Week & National PW Week

ACKNOWLEDGED

Recreation Commission to discuss possible event for Local Government Awareness Week and National Public Works Week.

Kiwanis A letter from Kiwanis Canada Committee member Elaine Jones inviting Mayor Danchuk and members of Council to attend the Canada Day Celebration at Kiwanis Park.

ACKNOWLEDGED

Staff directed to defer item to next meeting.

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

- NoLC A letter from the Neighbourhood of Learning Committee requesting support for a change in the funding formula between School District 20 and other southeastern BC school districts.
- ACKNOWLEDGED
- Village of Telkwa A resolution letter from the Village of Telkwa to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.
- ACKNOWLEDGED
- City of Port Alberni A letter from the City of Port Alberni Mayor to Finance Minister Falcon regarding the lack of local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.
- ACKNOWLEDGED
- City of Trail A letter from the City of Trail Mayor to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.
- ACKNOWLEDGED
- LCIC An information letter from the Lower Columbia Initiatives Corporation regarding the Business Retention and Expansion project which is currently underway.
- ACKNOWLEDGED
- BCMC An invitation from the BC Mayors Caucus to Mayor Danchuk regarding the upcoming BC Mayors Caucus Inaugural Meeting to be held from May 16-18 in Penticton.
- Moved by Councillor Cook
Seconded by Councillor Gay
THAT Mayor Danchuk attends the BC Mayors Caucus.
- 3-9-12** CARRIED
- BCMCLS An invitation from the BC Mayors Climate Leadership Council to Mayor Danchuk regarding the upcoming West Kootenay Climate Leadership Summit to be held from March 27 in Castlegar.
- ACKNOWLEDGED
- District of Kent A resolution letter from the District of Kent to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.
- ACKNOWLEDGED
- KSCU An invitation to attend the Kootenay Savings Credit Union Annual General Meeting to be held in Trail on April 16, 2012.
- ACKNOWLEDGED
- RDKB A letter from the RDKB requesting comments on a regional Heritage Conservation Study to be forwarded to the RDKB Board for decision to proceed with a Heritage Service.

ACKNOWLEDGED

Minister Bond A letter from the Minister of Justice to UBCM President Slee regarding the local government involvement in strategic planning for policing in BC.

ACKNOWLEDGED

Dist. Of Kitimat A resolution letter from the District of Kitimat to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.

ACKNOWLEDGED

City of Prince George A letter from the City of Prince George Mayor to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.

ACKNOWLEDGED

Dist. Of Invermere A resolution letter from the District of Invermere to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.

ACKNOWLEDGED

Village of Lumby A resolution letter from the Village of Lumby to Premier Clark requesting local government representation on the *Expert Panel Review of Business Taxation and local Government Revenue Sources Review*.

ACKNOWLEDGED

SPC An invitation to participate in a Research Focus Group for Integrated Community Sustainability Planning from Smart Planning for Communities

ACKNOWLEDGED

Mayor Danchuk stated his intention to attend.

WelcomeBC An invitation to participate in facilitated information sessions on the Welcoming Communities Program from the Ministry of jobs Tourism and Innovation.

ACKNOWLEDGED

Councillor Cook stated her intention to attend.

REPORTS & MEMORANDA

PW Foreman Public Works Report for month-ending February 2012.

ACKNOWLEDGED

Councillor Cook reported issues with the locks on the outdoor bathrooms at the Community Hall in 2011. Inquired into the status of the locks for 2012.

CAO A Memorandum from the CAO regarding Strategic Community Investment Funds.

Moved by Councillor Berriault
Seconded by Councillor Duclos

THAT the Council for the Village of Montrose accepts the terms and conditions of the Strategic Community Investment Funds Agreement which will provide funding to the Village for the 2012 – 2014 fiscal years.

4-9-12

CARRIED

CAO

A Development Variance Permit Application.

Moved by Councillor Gay
Seconded by Councillor Duclos

THAT Council approve the Development Variance Permit application for Lot 7, Block 3, Plan 2422, D.L. TP 7A (265 10th Avenue) and issue a Development Variance Permit to allow the placement of a modular within the property setback area at the above mentioned property.

5-9-12

CARRIED

Moved by Councillor Berriault
Seconded by Councillor Duclos

THAT Council revokes the previous Development Permit granted.

6-9-12

CARRIED

CAO

A memorandum from the CAO regarding a proposed village boundary extension.

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the Corporation of the Village of Montrose proceed with the wells boundary extension proposal; and
THAT the Corporation of the Village of Montrose staff be authorized to develop, sign, and submit the proposal to the Provincial Government.

7-9-12

CARRIED

CAO

A memorandum from the CAO regarding the requirement of a resolution for acceptance of Gas Tax Funds

Moved by Councillor Berriault
Seconded by Councillor Gay

THAT the Corporation of the Village of Montrose approves entry into the Pooled Funds Funding Agreement with the UBCM to receive Federal Gas Tax revenues for the Well Pump-house, Chlorination Facility and Piping Upgrades Project.

8-9-12

CARRIED

Financial Matters

Accounts Payable
#012423-012458

Moved by Councillor Berriault
Seconded by Councillor Cook

That the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FORTY-FOUR THOUSAND, SEVEN HUNDRED and TWENTY-TWO dollars and FIFTY-FOUR cents be approved:

Cheques #012423-012458 and payroll direct deposits \$44,722.54.

9-9-12

CARRIED

Concern at the cost of the gas utility at the Park building was discussed. CAO reported that building thermostat was set at minimum setting.

Staff directed to discuss storage fees from non-profit group to recover additional heating costs.

Moved by Councillor Cook
Seconded by Councillor Duclos

THAT Council approves staff to arrange an energy audit to be completed on the Park Building.

10-9-12

CARRIED

Deputy Clerk

Reconciliation Report from the Deputy Clerk for month ending February 2012.

ACKNOWLEDGED

BYLAWS

#695

Moved by Councillor Berriault
Seconded by Councillor Cook

THAT Bylaw #695, cited as the Consolidated Reserve Funds Bylaw Amendment, having been given due and detailed consideration by Council, be now read a second and third time.

11-9-12

CARRIED

POLICIES

#0125

Working Alone Policy

Staff directed to review Working Alone Policy to ensure compliance with WorksafeBC regulation. Article 8 to reference applicable confined space procedure.

#0670

Tree Hazard Management Policy

Moved by Councillor Berriault
Seconded by Councillor Cook

That Policy #0670, cited as the Tree Hazard Management Policy, be amended through utilization of a Certified Tree Risk Assessor for assessments rather than the PW Foreman.

12-9-12

CARRIED

#7130

Emergency Call-Out Policy

Moved by Councillor Berriault
Seconded by Councillor Gay

That Policy #7130, cited as the Emergency Call-Out Policy, be confirmed unchanged.

13-9-12

CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Gay

Committee Report

Nil

Member Inquiry

- 1) Councillor Gay requested that budget is provided to Rec Commission for reference during the year. CAO requested an invitation to the next Rec Commission meeting to discuss request.
- 2) Councillor Gay inquired about the inventory process at the Community Hall after reports of items going missing after rentals. CAO provided information regarding the current process. Recreation Commission to look into options for inventory control.

Councillor Berriault

Committee Report

Nil

Member Inquiry

- 1) Councillor Berriault requested that the Conference Delegation Policy #0560 be brought forward to the next Council Meeting. CAO requested that members of Council consider submitting a proposed revision which may meet the needs of Council.

Councillor Cook

Committee Report

Nil

Member Inquiry

Nil

Councillor Duclos

Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk

Committee Report

Mayor Danchuk provided a report on the following:

1. Airport – Provided reliability comparison data between Castlegar and Trail.
2. TDCoC – Will attend Chamber Gala event on March 30.
3. Columbia River Committee – City of Trail and BC Hydro to fund lighting of Mural on Memorial Centre
4. LCCDT – Have recently changed Accountants which has reduced costs 60%.
5. LCI – U.S. is funding improvements to the North-South Corridor.
6. Teck
 - 2011 Profit was \$207M
 - \$11M project starting to construct change rooms.
 - Breaking ground for lead acid plant.
7. Council Photos – requested staff follow-up on photos.
8. Seniors Dinner – Dinner was great, thanks to Recreation Committee.

Member Inquiry

Nil

CAO

- 1) CAO reported a request for a member of Council to attend a photo opportunity in support of an Earth Hour Challenge grant opportunity for the Beaver Valley Manor.

Councillor Gay stated her intention to attend.

- 2) Requested budget meeting to be held to continue development of financial plan.

Deputy Clerk

Nil

ADJOURNMENT

Councillor Duclos moved adjournment 8:45p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #9-12 of Council held on March 19, 2012.

Mayor

Corporate Officer