

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #23 – 14

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on June 16, 2014.

Present: Mayor J. Danchuk
Councillor D. Berriault
Councillor M. Gay
CAO K. Chartres

Absent: Councillor D. Duclos
Councillor C. Cook

Media Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Berriault
Seconded by Councillor Gay

THAT the agenda for Regular Meeting #23-14 be adopted as circulated.

1-23-14 CARRIED

DELEGATION

LCIC Lower Columbia Initiatives Economic development Coordinator Terry Van Horn provided Council with a presentation outlining a 5 year plan proposal for funding the initiative from 2015. The presentation provided an historical overview of the entity including its formation, projects, services and successes.

Former LCCDTS Chair Mike Martin and current LCCDTS Chair Don Thompson attended and supported Ms. Van Horn.

The delegation closed with a request for Council to support the 5 year proposal as an East-End Service through their RDKB representative.

MINUTES

Meeting #21-14 Moved by Councillor Berriault
Seconded by Councillor Gay

THAT the Minutes of Regular Meeting #21-14 of June 2, 2014, be approved.

2-23-14 CARRIED

CONSENT CALENDAR

Moved by Councillor Gay
Seconded by Councillor Berriault

THAT the Consent Calendar including:

- (1) Commissionaires – Month-end report – May 2014;
Mayor Danchuk reported bear activity on 12th Avenue and around 7th and 8th Streets north of 10th Ave.
Councillor Gay requested that Bear information is provided in every newsletter until the end of bear season.
- (2) CBT/CRT LGC – Columbia River Treaty - New Issues and Summary of Issues; and

- (3) MIABC – Risk Management Tidbits – Summer 2014.

be accepted as circulated.

3-23-14

CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

REFERRALS FROM DELEGATIONS

Council engaged in further discussion and clarification of aspects of the presentation. Mayor Danchuk requested that the information be referred to the next regular meeting for further discussion when full Council is present.

CORRESPONDENCE

Min. of Fisheries

A response letter from the Ministry of Fisheries and Oceans in response to a letter from the Village concerning aquatic invasive species.

ACKNOWLEDGED

Alliance Corp

An invitation from Alliance Corp for members of Council to attend the 2014 1st Annual Energy, Mines & Natural gas UBCM Breakfasts during the UBCM Conference in Whistler.

ACKNOWLEDGED

Mayor Danchuk requested that staff R.S.V.P for the Mayor and a member of Council to attend both sessions.

Premier Clark

A letter from BC Premier Christy Clark regarding UBCM Conference meeting requests with the Premier.

ACKNOWLEDGED

Minister C. Oakes

A letter from BC Minister of Community, Sport and Cultural Development Coralee Oakes regarding UBCM Conference meeting requests.

ACKNOWLEDGED

REPORTS & MEMORANDA

PW Foreman

Public Works Report for the Month ending May, 2014.

ACKNOWLEDGED

Councillor Berriault requested update regarding reservoirs project. CAO responded - Reservoir Inspection completed by Northern Underwater Systems and Redwood Engineering with good quality video acquired. Redwood working on inspection report.

Mayor Danchuk asked for a report on the fallen tree event on 12th Avenue on May 26. CAO updated Council on event and action being taken regarding the remaining trees.

PW Foreman

A Memorandum from the PW Foreman regarding procurement of the 2014 wastewater collection system flushing and root cutting program.

Moved by Councillor Berriault
Seconded by Councillor Gay

THAT Council authorizes staff to award the 2014 wastewater collection cleaning and root-cutting program to Dougness Holdings from the lower Mainland and FUTURE THAT expenditures up to \$15,000 are authorized for the program.

4-23-14

CARRIED

- CAO A Staff Report from the CAO regarding a rezoning application from the owner of 625 and 635 11th Avenue
 Moved by Councillor Berriault
 Seconded by Councillor Gay
- THAT bylaw #715, cited as the Zoning Amendment Bylaw (C1a Zone) 2014 be now introduced and read a first time.
- 5-23-14** CARRIED
 Mayor Danchuk raised concerns regarding the strip of village property adjacent to the subject property. Staff directed to investigate historical purpose of this property and if property is required or could be offered for sale to property owners.
 Moved by Councillor Berriault
 Seconded by Councillor Gay
- THAT bylaw #715, cited as the Zoning Amendment Bylaw (C1a Zone) 2014 having been given due and detailed consideration by Council be now read a second time.
- 6-23-14** CARRIED
- CAO A Memorandum from the CAO regarding the Community Works Fund (CWF) Agreement 2014-2024.
 Moved by Councillor Gay
 Seconded by Councillor Berriault
- THAT Council for the Village of Montrose authorizes the Mayor and Corporate Officer to sign the 2014-2024 Community Works Fund Agreement with the Union of British Columbia Municipalities.
- 7-23-14** CARRIED
- CAO A Staff Report from the CAO regarding the 2013 Annual Report.
 Moved by Councillor Berriault
 Seconded by Councillor Gay
- THAT Council receive and approve the 2013 Annual Report in accordance with Section 98 of the Community Charter.
- 8-23-14** CARRIED
- Financial Matters**
- Accounts Payable #014267-014308 Moved by Councillor Gay
 Seconded by Councillor Berriault
- THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of SIXTY-NINE THOUSAND, TWO HUNDRED and EIGHTEEN dollars and FIFTEEN cents be approved.
- Cheques #014267-014308 and payroll direct deposits \$69,218.15.
- 9-23-14** CARRIED
- BYLAWS**
 Nil
- POLICIES**
- #1680 Time Sheet Sign-Off Policy
 Moved by Councillor Gay
 Seconded by Councillor Berriault
- THAT Policy #1680, cited as the Time Sheet Sign-Off Policy, be confirmed unchanged.

10-23-14 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Gay Committee Report

1. Councillor Gay provided an Verbal report on Family Fun Day. She said that it was very successful.
2. Councillor Gay reported that she has written and delivered thank you letters to all FFD sponsors.

Mayor Danchuk thanked Councillor Gay and the Recreation Commission for hard work in preparation of Family Fun day.

Member Inquiry

Nil

Councillor Berriault Committee Report

Nil

Member Inquiry

Nil

Councillor Cook Committee Report

Nil

Member Inquiry

Nil

Councillor Duclos Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk Committee Report

Mayor Danchuk provided the following reports:

- 1) Written report from May 20 East-end Services Committee Meeting.
- 2) Written report from RDKB funded attendance at the 2014 FCM Conference.
- 3) Written report from the June 12, 2014 Waneta Expansion Project Update.
- 4) Reported that a \$6,000 grant that was approved previously for a dirt wheel park has been reallocated to the Lions Park dirt wheel park in Beaver Falls.
- 5) Commented that the boulevards from all empty lots on 8th & 9th Streets Avenue have not been mowed. Also commented that the south side of 12th Avenue is overgrown.

Member Inquiry

Nil

CAO The CAO reported the following items:

- 1) New lawnmower has arrived. Working through insurance and permitting for travel on public roads.
- 2) Completed Required Community Works Fund (Gas Tax) reporting.
- 3) New summer works student has been hired and started on June 9.
- 4) Spring has been busy with development related items. Board of Variance (2), a Development Variance Permit, subdivision and re-zoning applications are among recent activities.
- 5) The CAO requested approval to attend a course designed to improve policy skills for local government professionals. CAO

explained that this course will count towards Capilano University credits as well as providing valuable networking leading up to the election in November. Costs expected to be less than \$3000 for 6 day course in Vancouver.

Moved by Councillor Berriault
Seconded by Councillor Gay

THAT Council approves the expenditure for the CAO attendance at PADM 305 – Local Government Policy Skills to be held in September and November 2014 at Capilano University.

11-23-14

CARRIED

Deputy Clerk

Nil

ADJOURNMENT

Councillor Gay moved adjournment at 8:55 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #23-14 of Council held on June 16, 2014.

Acting Mayor

CAO