

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #22 – 15**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on July 06, 2015.

Present Mayor J. Danchuk  
Councillor C. Cook  
Councillor R. Steep  
CAO B. Teasdale

Absent Councillor M. Gay  
Councillor M. Reid

Media Nil  
Public Nil

**CALL TO ORDER**

Mayor Danchuk called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the agenda for Regular Meeting #22-15 be adopted as circulated.

**1-22-15** CARRIED

**DELEGATION**

Nil

**MINUTES**

Meeting #21-15 Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #21-15 of June 15, 2015, be approved.

**2-22-15** CARRIED

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) Thank You Letter from the Hon. Lieut. Governor of BC,
- (2) MIABC Tidbits – Summer 2015,
- (3) UBCM – The Compass June 17, 2015,
- (4) BC SPCA Animal Control Summary for May 2015,
- (5) BC Hydro - 2015 UBCM Meeting Invitation, and
- (6) Ministry of Community, Sports and Cultural Development  
- 2015 Unconditional Grant Funding payment information

be accepted as circulated.

**3-22-15** CARRIED

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Nil

**CORRESPONDENCE**

BC Resource Sector Correspondence from the BC Resource Sector inviting Council to the upcoming 2<sup>nd</sup> Annual Resource Breakfast Series in September in Vancouver.

The Mayor advised he would be interested in attending all of the no-charge breakfast's while at UBCM and requested Staff to register him.

PRRD Correspondence from Chair Ackerman, Peace River Regional District, regarding their concern with Order in Council No. 148, which removes lands from the ALR .

ACKNOWLEDGED

Prayer Canada Letters from Chuck and Mary Clarke, Prayer Post Leaders, inviting the Mayor and Council to attend an upcoming Mayor's Prayer Breakfast event in September in Trail.

Council referred this item to the next Regular Meeting.

**REPORTS & MEMORANDA**

CAO A Staff Report from the CAO regarding renewal of the Village's Property Insurance Program for 2015-2016.

Moved by Councillor Steep  
Seconded by Councillor Cook

That Council approve the renewal of the Property Insurance Program with Capri Insurance for 2015-2016 in the amount of \$15,982.

**4-22-15** CARRIED

CAO A Staff Report from the CAO regarding renewal of the Village's Bylaw Enforcement Agreement with the BC Commissionaires until December 31, 2016.

Moved by Councillor Cook  
Seconded by Councillor Steep

That Council approve the renewal of the Bylaw Enforcement Services Agreement with the BC Commissionaires from August 1, 2015 until December 31, 2016 in conjunction with the Village of Fruitvale and Village of Warfield.

**5-22-15** CARRIED

PW Foreman A Staff Report from K. Ihas regarding the June 2015 Public Works Monthly Report.

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council receive the June 2015 Public Works Monthly Report.

**6-22-15** CARRIED

CAO A Staff Report from the CAO regarding proposed Village property fencing upgrades in 2015.

Moved by Councillor Cook  
Seconded by Councillor Steep

That Council approve the quote from Arrow Professional Landscaping in the amount of \$15,800 to complete activities for fencing repairs at the Wastewater Treatment Plant and Frontier Park.

**7-22-15** CARRIED

Moved by Councillor Steep  
Seconded by Councillor Cook

That Council approve the quote from Arrow Professional Landscaping in the amount of \$3,000 to complete activities for

fencing installation for the Community Garden Project on behalf of MYATS and seek future reimbursement.

**8-22-15**

CARRIED

CAO

A Staff Report from the CAO regarding proposed 2015 Capital Upgrades for the Montrose Community Hall.

Moved by Councillor Cook  
Seconded by Councillor Steep

That Council approve the quote from Enormous Productions in the amount of \$12,759.84 plus applicable taxes to complete the Upstairs Audio System Improvements Project at the Montrose Community Hall.

**9-22-15**

CARRIED

Moved by Councillor Steep  
Seconded by Councillor Cook

That Council approve the quote from Gordon Wall's Floor and Window Coverings in the amount of \$3,114.91 plus applicable taxes to complete the Upstairs Kitchen Flooring Replacement Project at the Montrose Community Hall.

**10-22-15**

CARRIED

Moved by Councillor Cook  
Seconded by Councillor Steep

That Council authorize the CAO to purchase and install a suitable 60 inch gas range unit for the replacement of the existing unit in the upstairs kitchen at the Montrose Community Hall.

**11-22-15**

CARRIED

Moved by Councillor Steep  
Seconded by Councillor Cook

That Council authorize the re-allocation of funds from the Downstairs Acoustics Improvement Project towards any cost overruns of approved 2015 Community Hall Capital Projects and/or the acquisition of a new horizontal display freezer unit for the Montrose Community Hall.

**12-22-15**

CARRIED

Council requested that the Downstairs Acoustic Improvement Project be included for completion during initial 2016 draft budget preparation exercises.

CAO

A Staff Report from the CAO regarding General Administration Activities Update for June 2015.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council receive the June 2015 General Administration Activities Update Report.

**13-22-15**

CARRIED

**FINANCIAL MATTERS**

Accounts Payable  
#015115-015155

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of EIGHTY-FOUR THOUSAND, SEVEN HUNDRED and FOUR DOLLARS and THIRTY-SIX CENTS be approved.

Cheques #015114-015155 and payroll direct deposits \$84,704.36.

**14-22-15**

CARRIED

Deputy Clerk Monthly Financial Reconciliation Reports for April and May 2015.  
 Moved by Councillor Steep  
 Seconded by Councillor Cook  
 THAT Council receive the Monthly Financial Reconciliation Reports for April and May 2015.

**15-22-15** CARRIED

**BYLAWS**

Bylaw #723 Moved by Councillor Cook  
 Seconded by Councillor Steep  
 THAT Bylaw #723, cited as the Property Tax Exemption (2016-2025) Bylaw, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

**16-22-15** CARRIED

**POLICIES**

#7900 Community Hall Rental Fee Waiver Policy  
 Moved by Councillor Cook  
 Seconded by Councillor Steep  
 THAT Policy #7900, cited as the Community Hall Rental Fee Waiver Policy, be confirmed unchanged.

**17-22-15** CARRIED

#7130 Emergency Call Out Policy  
 Moved by Councillor Steep  
 Seconded by Councillor Cook  
 THAT Policy #7130, cited as the Emergency Call Out Policy, be amended to include updated contact information.

**18-22-15** CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Cook Committee Report

Nil

Member Inquiry

Nil

Councillor Steep Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk Committee Report

1) Updated Council on upcoming meeting schedule (i.e. RDKB Board, BV Recreation, Hospital District and Mayors Hwy#3B), reports on recent RDKB Committee and Board Meetings,

Member Inquiry

1) Attended the Chief Elected Officials Forum in Vancouver.

CAO The CAO provided a verbal report on the following items:

1) Advised Council that the Village was unsuccessful in the Co-Op Community Spaces Grant for upgrades to the Skateboard Park

2) Advise Council on Village Staffing coverages / upcoming vacation schedule for July.

3) Advised Council that the 2015 UBCM Conference registration is now open and inquired as to if any Councillors would be going,

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council approve the Mayor and the CAO to attend the 2015 UBCM Conference in Vancouver.

**19-22-15**

CARRIED

**ADJOURNMENT**

Councillor Steep moved adjournment at 8:03 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #22-15 of Council held on July 06, 2015.

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Mayor

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CAO