

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #23 – 15

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on August 04, 2015.

Present Mayor J. Danchuk
Councillor C. Cook
Councillor M. Reid

CAO B. Teasdale

Absent Councillor M. Gay
Councillor R. Steep

Media Nil
Public Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Reid

THAT the agenda for Regular Meeting #23-15 be adopted as circulated.

1-23-15 CARRIED

DELEGATION

Nil

MINUTES

Meeting #22-15 Moved by Councillor Reid
Seconded by Councillor Cook

THAT the Minutes of Regular Meeting #22-15 of July 06, 2015, be approved.

2-23-15 CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Reid

THAT the Consent Calendar including:

- (1) BC Commissionaires - June Monthly Report,
- (2) UBCM – The Compass July 8, 15 and 29, 2015,
- (3) BWSS – Thank You Letter

be accepted as circulated.

3-23-15 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Prayer Canada Letters from Chuck and Mary Clarke, Prayer Post Leaders, inviting the Mayor and Council to attend an upcoming Mayor's Prayer Breakfast event in September in Trail.

ACKNOWLEDGED

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

Trans Canada Trail Correspondence from Deborah Apps, President and CEO, Trans Canada Trail (TCT), inviting the Mayor to become a TCT Champion.

ACKNOWLEDGED

LG Auditor General Correspondence from Arn Van Iersel, Acting Auditor General for Local Government, regarding the upcoming release of a performance audit report for the City of Dawson Creek under the topic "Learnings from Local Government Capital Procurement Projects and Asset Management Programs".

ACKNOWLEDGED

LG Auditor General Correspondence from Arn Van Iersel, Acting Auditor General for Local Government, regarding the release of the 2014/15 Annual Report of the Office of the Auditor General for Local Government.

ACKNOWLEDGED

City of Rossland Correspondence from Mayor Moore, regarding the City of Rossland's support for the Castlegar Hospice Society's Project – Hospice Without Boarders.

Moved by Councillor Cook
Seconded by Councillor Reid

That Council send a letter of support to CBT on behalf of the Castlegar Hospice Society's Project – Hospice Without Boarders.

4-23-15

CARRIED

Career Dev Services A letter from Shelia Adcock, CDS Program Coordinator, requesting Council's support and attendance at this year's Coins for Change Fundraising Event in Trail in September. from Mayor Moore, regarding the City of Rossland's support for the Castlegar Hospice Society's Project – Hospice without Boarders.

Councillor Cook advised she would be participating in this event and Mayor Danchuk noted that he would try to attend a portion of the event.

Council also requested staff to place a pledge form for this event at the Village Office front desk.

LG Auditor General Correspondence from Arn Van Iersel, Acting Auditor General for Local Government, regarding the release of a Perspectives booklet on Asset Management for Local Governments under the topic "Learnings from Local Government Capital Procurement Projects and Asset Management Programs".

ACKNOWLEDGED

Green Party of BC A Letter from Adam Olsen, Interim Leader, BC Green Party, indicating his attendance at UBCM and his availability for meetings.

ACKNOWLEDGED

K. Edmondson Correspondence from Keith and Theresa Edmondson regarding a request to remove Village-owned trees behind their property at 606 – 5th Street.

Moved by Councillor Reid
Seconded by Councillor Cook

THAT Council direct Staff to review the trees in question and adhere to the current Tree Hazard Management Policy.

5-23-15

CARRIED

REPORTS & MEMORANDA

CAO A Staff Report from the CAO regarding Water Utility Revenue Requirement / Cost of Services and/or Rates Study RFP Review and Contract Award.

The CAO advised that if other communities participated in these studies as well, the Village could reduce costs.

Moved by Councillor Cook
Seconded by Councillor Reid

That Council approve the proposal from FCS GROUP for \$12,700 to complete the Water Revenue Requirement Analysis and Water Rate Analysis Studies in 2015 through the CBT Water Smart Initiatives Program.

6-23-15

CARRIED

CAO

A Staff Report from the CAO regarding an RFP Review and Contract Award for a new Snow Plow Truck Unit.

Moved by Councillor Reid
Seconded by Councillor Cook

That Council approve the proposal from AM Ford in the amount of \$66,486 (FOB Montrose) plus applicable taxes for the purchase of the new snow plow truck and sander unit and that the 2015-2019 Budget and Five Year Financial Plan be amended to include the purchase of this unit from the withdrawal of \$48,000 from the Capital Buildings, Machinery and Equipment Reserve fund in 2015.

7-23-15

CARRIED

Council also approved Staff to negotiate the installation of further additional features (up to \$5,000) with AM Ford that could be deemed required for efficient use during the completion of Village operations.

CAO

A Staff Report from the CAO regarding General Administration Activities Update for July 2015.

Moved by Councillor Reid
Seconded by Councillor Cook

THAT Council receive the July 2015 General Administration Activities Update Report.

8-23-15

CARRIED

FINANCIAL MATTERS

Accounts Payable
#015156-015207

Moved by Councillor Cook
Seconded by Councillor Reid

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FOUR HUNDRED NINETY SEVEN THUOSAND, SEVEN HUNDRED and SIXTY-FOUR DOLLARS and TWENTY CENTS be approved.

Cheques #015156-015207 and payroll direct deposits \$497,764.20.

9-23-15

CARRIED

Deputy Clerk

Monthly Financial Reconciliation Report for June 2015.

Moved by Councillor
Seconded by Councillor

THAT Council receive the Monthly Financial Reconciliation Report for June 2015.

10-23-15

CARRIED

BYLAWS

Nil

POLICIES

Nil

MEMBER REPORTS AND INQUIRIES

Councillor Cook

Committee Report

1. Reviewed her upcoming Community Comment column for the Trail Times, and
2. Advised she would be taking some upcoming training for Youth Justice.

Member Inquiry

Nil

Councillor Reid

Committee Report

Nil

Member Inquiry

1. Commented on the new one-year BV Recreation agreement with the City of Trail.

Mayor Danchuk

Committee Report

- 1) Provided a report to Council on recent RDKB Committee and Board Meetings (including the framework of a new BV Recreation agreement),

Council noted that they were pleased with the one year deal and will continue to work with all recreation partners on future agreements.

- 2) Attended a recent Mayor's meeting regarding Hwy 3B "Electric Highway" Initiative.

Council suggested that the Village refrain from looking into a charging station within Montrose at this time.

Member Inquiry

Nil

CAO

- 1) Advised he recently met with representatives from the Ministry of Transportation and Infrastructure regarding the Village's proposal to look at upgrades to current Highway 3B crosswalks in the Village.

ADJOURNMENT

Councillor Reid moved adjournment at 8:10 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #23-15 of Council held on August 04, 2015.

 Mayor

 CAO