

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #31- 15

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 07, 2015.

Present Mayor J. Danchuk
Councillor C. Cook
Councillor M. Gay
Councillor R. Steep

CAO B. Teasdale

Absent Nil

Media Trail Times
Public 1 member

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Gay
Seconded by Councillor Steep

THAT the agenda for Regular Meeting #31-15 be adopted as circulated.

1-31-15 CARRIED

DELEGATION

W. White Mr. Willard White addressed Council with respect to his, and his neighbour's concerns and opinions on recent Bylaw infraction notices received from the Village to move vehicles from the boulevard from 9th Avenue (behind their residences). He advised that the section of boulevard used currently by residents is minimal and that most vehicles parked in this area over-night do not prohibit Village snow clearing activities.

He noted that vehicles have historically parked in this area without any issues and requested that Council consider working with the residents to move forward and develop a reasonable and long-term solution for this matter.

A short question and answer period ensued and Council thanked Mr. White for his presentation on this issue.

MINUTES

Meeting #29-15 Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Minutes of Special Meeting (Financial Plan Amendment Public Consultation) #29-15 of November 16, 2015, be approved.

2-31-15 CARRIED

Meeting #30-15 Moved by Councillor Gay
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #30-15 of November 16, 2015, be approved.

3-31-15 CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) UBCM - The Compass, November 16, 18, 21 and December 2/2015,
- (2) RCMP – Montrose 2015 Crime Statistics (Jan-June),
- (3) Selina Robinson MLA – Opposition Spokesperson for Local Government Update Letter,
- (4) BC Commissionaires – November Monthly Report,
- (5) UBCM – Gas Tax Agreement, Community Works Fund 2nd Payment for 2015, and
- (6) Trail SPCA – Animal Control Summary Reports for September and October 2015

be accepted as circulated.

4-31-15

CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

REFERRALS FROM DELEGATIONS

W. White

Council discussed the general concerns brought forward by the residents with respect to the historic practice and the current bylaws/policies related to boulevard parking and snow plowing activities.

Council directed Staff to work with the residents in the area of question within the provisions of the current bylaws and policies of Council when and where applicable.

CORRESPONDENCE

FCM

Correspondence from the Federation of Canadian Municipalities regarding early bird deadlines for the 2016 conference in Ottawa.

ACKNOWLEDGED

AKBLG

Correspondence from the Association of Kootenay Boundary Local Governments regarding a Notice of AGM and First Call for Resolutions for 2016.

ACKNOWLEDGED

Katrine Conroy, MLA

An invitation to Council from Katrine Conroy, MLA, to attend her upcoming Annual Christmas Open House event in Castlegar.

Councillor Gay advised that she would attend the event on behalf of Council.

Min of Agriculture

Correspondence and information from the Ministry of Agriculture regarding the regulation of Agri-tourism and Farm Retail Sales in the Agricultural Land Reserve (proposed Minister's Bylaw Standards).

ACKNOWLEDGED

BCSPCA

Correspondence from the BCSPCA requesting a Letter of Support for a Columbia Basin Trust grant to construct a new Community Animal Centre facility.

Moved by Councillor Gay
Seconded by Councillor Steep

THAT Council provide a letter of support for the SPCA to construct a new Community Animal Centre facility in the West Kootenays.

5-31-15

CARRIED

Chamber of Comm

An invitation from the Trail and District Chamber of Commerce to attend their annual Wine and Cheese Member Appreciation Event in Trail.

Councillor Cook advised that she would attend the event on behalf of Council.

Natalie Smith A letter from Natalie Smith to Council requesting that additional yearly sewer auguring be completed in front of her house and that two trees be removed from the road boulevard due to a recent sewer blockage she believes was caused by roots. Additionally, she urges Council review the current Sewer Blockage Policy.

Moved by Councillor Gay
Seconded by Councillor Steep

THAT the letter from Natalie Smith be received.

6-31-15 CARRIED

REPORTS & MEMORANDA

CAO A Staff Report from the CAO regarding the MYATS Community Garden Project.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council approve a grant to the Montrose Youth Action Team Society in the amount of \$9,332.22 and that this grant be reimbursed to the Village of Montrose once final CBT funding for the project is received by the Society.

7-31-15 CARRIED

CAO A Staff Report from the CAO regarding the MYATS Lease Agreement Renewal.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council approve Staff to enter into the proposed lease agreement renewal with the Montrose Youth Action Team Society (MYATS) with a term dated from November 1, 2014 to December 31, 2017.

8-31-15 CARRIED

CAO A Staff Report from the CAO regarding General Administration Activities Update for November 2015.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Council receive the November 2015 General Administration Activities Update Report.

9-31-15 CARRIED

CAO A Staff Report from the CAO regarding 2015 Operating and Reserve Fund transfers as per the approved 2015 Budget.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Council authorize the payment of \$15,970 owed by the General KSCU Account to the General Operating Fund be executed.

10-31-15 CARRIED

Moved by Councillor Gay
Seconded by Councillor Steep

THAT Council authorize the payment of \$20,017 owed by the Water Operating Fund to the General Operating Fund be executed.

11-31-15 CARRIED

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council authorize the payment of \$16,925 owed by the Sewer Operating Fund to the General Operating Fund be executed.

- 12-31-15** CARRIED
 Moved by Councillor Steep
 Seconded by Councillor Gay
 THAT Council authorize the execution of the transfer of funds from the General Operating Fund in the amount of \$25,000 be paid to the Capital Drainage Infrastructure Reserve Fund.
- 13-31-15** CARRIED
 Moved by Councillor Gay
 Seconded by Councillor Steep
 THAT Council authorize the execution of the transfer of funds from the General Operating Fund in the amount of \$92,800 be paid to the Community Works Fund Reserve Fund.
- 14-31-15** CARRIED
 Moved by Councillor Cook
 Seconded by Councillor Gay
 THAT Council authorize the execution of the transfer of funds from the General Operating Fund in the amount of \$7,500 be paid to the Employee Payout Reserve Fund.
- 15-31-15** CARRIED
 Moved by Councillor Steep
 Seconded by Councillor Cook
 THAT Council authorize the execution of the transfer of funds from the General Operating Fund in the amount of \$1,600 be paid to the Climate Action Reserve Fund.
- 16-31-15** CARRIED
 CAO A Staff Report from the CAO regarding the appointment of Municipal Auditors (2015-2017).
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Council appoint Grant Thornton LLP as the municipal auditors for the Corporation of the Village of Montrose for the 2015/2016/2017 fiscal years.
- 17-31-15** CARRIED
 CAO A Staff Report from the CAO regarding the Village's draft Strategic Community Energy and Emissions Plan (SCEEP).
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Council approve the Village of Montrose Draft Strategic Community Energy & Emissions Plan Report and incorporate its goals, policies and recommendations into the Village's current policy framework.
- 18-31-15** CARRIED
 PW Foreman A Staff Report from K. Ihas regarding the November 2015 Public Works Monthly Report.
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Council receive the November 2015 Public Works Monthly Report.
- 19-31-15** CARRIED
FINANCIAL MATTERS
 Accounts Payable Moved by Councillor Cook
 #015410-015458 Seconded by Councillor Steep
 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the

payment in the amount of SIXTY THOUSAND, ONE HUNDRED DOLLARS and SEVENTY-SIX CENTS be approved.

Cheques #015410-015458 and payroll direct deposits \$60,100.76.

20-31-15

CARRIED

Deputy Clerk

Monthly Financial Reconciliation Report for October 2015.

Moved by Councillor Gay
Seconded by Councillor Steep

THAT Council receive the Monthly Financial Reconciliation Report for October 2015.

21-31-15

CARRIED

BYLAWS

Bylaw #726

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Bylaw #726, cited as the 2016 Water and Wastewater User Rates Bylaw, be now introduced and read a first time.

22-31-15

CARRIED

Bylaw #726

Moved by Councillor Steep
Seconded by Councillor Gay

THAT Bylaw #726, cited as the 2016 Water and Wastewater User Rates Bylaw, having been given due and detailed consideration by Council, be now read a second and third time.

23-31-15

CARRIED

POLICIES

#0125

Working Alone Policy

Moved by Councillor Cook
Seconded by Councillor Gay

THAT Policy #0125, cited as the Working Alone Policy, be confirmed unchanged.

24-31-15

CARRIED

#0330

Community Recognition Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #0330, cited as the Community Recognition Policy, be confirmed unchanged.

25-31-15

CARRIED

#0450

Social Media Policy

Moved by Councillor Steep
Seconded by Councillor Gay

THAT Policy #0450, cited as the Social Media Policy, be confirmed unchanged.

26-31-15

CARRIED

#0595

Village Pins Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #0595, cited as the Village Pins Policy, be confirmed unchanged.

27-31-15

CARRIED

#0630

Proclamation Policy

Moved by Councillor Gay
Seconded by Councillor Steep

THAT Policy #0630, cited as the Proclamation Policy, be confirmed unchanged.

28-31-15

CARRIED

#1730

Cheque Cashing Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #1730, cited as the Cheque Cashing Policy, be confirmed unchanged.

29-31-15

CARRIED

#1790

Purchasing Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #1790, cited as the Purchasing Policy, be approved as amended.

30-31-15

CARRIED

#1792

Continuous Services Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #1792, cited as the Continuous Services Policy, be confirmed unchanged.

31-31-15

CARRIED

#7130

Emergency Call Out Policy

Moved by Councillor Steep
Seconded by Councillor Gay

THAT Policy #7130, cited as the Emergency Call Out Policy, be amended to include updated contact information.

32-31-15

CARRIED

#7400

Vandalism Response Policy

Moved by Councillor Gay
Seconded by Councillor Steep

THAT Policy #7400, cited as the Vandalism Response Policy, be confirmed unchanged.

33-31-15

CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Cook

Committee Report

1) Updated Council on her attendance at the recent Youth Justice AGM.

Member Inquiry

Nil

Councillor Gay

Committee Report

Nil

Member Inquiry

Nil

Councillor Steep

Committee Report

1) Updated Council on the 2016 Recreation Commission budget that is currently being drafted.

Member Inquiry

1) Gave an update on the recent Teck announcement related to the reduction of their workforce.

Mayor Danchuk

Committee Report

- 1) Presented a written report on past meetings he attended (RDKB Committee Meetings – East End Services, Finance, Recreation, and RDKB Board Meeting),
- 2) Advised Council that a recent Boundary Expansion meeting with representatives from RDKB Electoral Area 'A', the Villages of Fruitvale and Montrose and the Province was cancelled, and
- 3) Advised Council that he inquired with the Chamber of Commerce regarding their desire to conduct an all candidates meeting for the upcoming Village by-election.

Member Inquiry

Nil

CAO

Nil

ADJOURNMENT

Councillor Gay moved adjournment at 8:55 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #31-15 of Council held on December 07, 2015.

Mayor

CAO