

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #01-16

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on January 04, 2016.

Present Mayor J. Danchuk
Councillor C. Cook
Councillor M. Gay
Councillor R. Steep

CAO B. Teasdale

Absent Nil

Media Nil
Public Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Gay

THAT the agenda for Regular Meeting #01-16 be adopted as circulated.

1-01-16 CARRIED

DELEGATION

Nil

MINUTES

Meeting #31-15 Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #31-15 of December 07, 2015, be approved.

2-01-16 CARRIED

CONSENT CALENDAR

Moved by Councillor Gay
Seconded by Councillor Cook

THAT the Consent Calendar including:

- (1) CBT – 2016 Desktop Calendar / Food Bank Donations,
- (2) UBCM - The Compass, December 9, 16 & 18 / 2015,
- (3) Trail SPCA – Animal Control Summary Report for November 2015
- (4) Seniors BC – Winter Newsletter, and
- (5) BC Commissionaires – December 2015 Month-End Report

be accepted as circulated.

3-01-16 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

- District of Squamish Correspondence from the District of Squamish to the Honourable Todd Stone, Minister of Transportation and Infrastructure, regarding transit challenges in active and growing communities.
ACKNOWLEDGED
- UBCM Correspondence from the Union of BC Municipalities regarding the upcoming 5-Year Review of the RCMP Police Service Agreement.
ACKNOWLEDGED
- Canada 150 Correspondence from BC Canada 150 advising the Village was unsuccessful in a Canada 150 Community Infrastructure Program grant submission for Village Skatepark Upgrades.
ACKNOWLEDGED
- UBCM Information from the Union of BC Municipalities (via Honourable Shirly Bond) regarding an update on the settlement plans for Syrian refugees in BC.
ACKNOWLEDGED
- AKBLG Correspondence from the Association of Kootenay Boundary Local Governments regarding a Notice of Annual General Meeting and Second Call for Resolutions 2016.
ACKNOWLEDGED
- Philip Lowry A letter to Council from Mr. Philip Lowry requesting any historical information on previous international baseball games that might have been played in the area for inclusion in his book.
ACKNOWLEDGED
- City of Burnaby Correspondence from the City of Burnaby regarding their concerns on anticipated property assessment changes in 2016 in Burnaby.
ACKNOWLEDGED
- MOTI A Thank You letter from Minister Todd Stone, Ministry of Transportation and Infrastructure, regarding a meeting with Village delegates on proposed Highway 3B Crosswalk Improvements within the Village at the 2015 UBCM Convention in Vancouver.
ACKNOWLEDGED
The Mayor advised that a follow-up meeting on this subject occurred in mid-December at the Village Office with MOTI Staff.
- MCFD Correspondence from Minister Stephanie Cadieux, Ministry of Children and Family Development, regarding information and recent work of the Provincial Office for the Early Years (EYO).
ACKNOWLEDGED
- Columbia Institute Correspondence from the Columbia Institute to attend the 10th Centre for Civic Governance Forum (High Ground Leadership Forum) in April in Harrison Hot Springs.
ACKNOWLEDGED
- Darell Siebert A letter from Darell Siebert to Council regarding a recent sewer blockage and back-up at his residence and requesting reimbursement for insurance deductible and plumber bills as a result of the incident.
ACKNOWLEDGED
The CAO advised that the blockage was in a Village sanitary sewer main line and reviewed the current Sewer Blockage Policy with Council.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT as per the Village's Sewer Blockage Policy, the Village reimburse Mr. Darell Siebert for the plumber contractor's invoice he submitted in the amount of \$168.00.

4-01-16

CARRIED

MoE

Correspondence from Mr. Anthony Danks, Executive Director, Spill Response Regime Project, Environmental Protection Division, providing an update to Council regarding the creation of a world-class spill response regime to address a wide range of potential land and marine-based spills.

ACKNOWLEDGED

REPORTS & MEMORANDA

CAO

A Staff Report from the CAO regarding the development of the proposed Highway 3B Crosswalks Improvement Program.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Council receive the Highway 3B Crosswalks Improvement Program Update Report.

5-01-16

CARRIED

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Council consider the possibility of removing one of the current highway crosswalk locations (6th Street crossing) if the proposed highway corridor lighting upgrade project is completely funded by the Ministry.

6-01-16

CARRIED

CAO

A Staff Report from the CAO regarding the Draft Water Service Rates Review and Revenue Requirements Reports.

The CAO reviewed the report and indicated that the overall goals of these studies was to ensure the financial sustainability, transparency, simplicity and affordability of the Village's Water Utility Service over a twenty (20) year period.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council receive the FCS Water Rate Study Memorandum concerning the Rates Review and Revenue Requirements Reports.

7-01-16

CARRIED

CAO

A Staff Report from the CAO regarding Draft #4 of the 2016 Budget.

The CAO reviewed the Report and advised Council that with finalizing 2015 year-end numbers and completing some minor adjustments in the coming months, this current draft of the 2016 Budget is to form the basis of the 2016 Budget and 5 Year Financial Plan.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council receive the 2016 Budget Review Exercise (Draft #4) Report.

8-01-16

CARRIED

CAO

A Staff Report from the CAO regarding the proposed 2016 Montrose Recreation Commission Budget.

Councillor Steep and the CAO reviewed the proposed 2016 budget submitted by the Montrose Recreation Commission.

Moved by Councillor Cook
Seconded by Councillor Gay

THAT Council approves the proposed 2016 Montrose Recreation Commission Budget as presented.

9-01-16

CARRIED

CAO

A Staff Report from the CAO regarding General Administration Activities Update for December 2015.

Moved by Councillor Gay
Seconded by Councillor Steep

THAT Council receive the December 2015 General Administration Activities Update Report.

10-01-16

CARRIED

FINANCIAL MATTERS

Accounts Payable
#015459-015509

Moved by Councillor Steep
Seconded by Councillor Cook

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED FIFTY-NINE THOUSAND, FOUR HUNDRED NINETY-NINE DOLLARS and EIGHTY-THREE CENTS be approved.

Cheques #015459-015509 and payroll direct deposits \$159,499.83.

11-01-16

CARRIED

Deputy Clerk

Monthly Financial Reconciliation Report for November 2015.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Council receive the Monthly Financial Reconciliation Report for November 2015.

12-01-16

CARRIED

BYLAWS

Bylaw #726

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Bylaw #726, cited as the 2016 Water and Wastewater User Rates Bylaw, having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

13-01-16

CARRIED

POLICIES

#0110

Occupational Health and Safety Program

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #0110, cited as the Occupational Health and Safety Program Policy, be approved.

14-01-16

CARRIED

#3090

Board of Variance Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #3090, cited as the Board of Variance Policy, be confirmed unchanged.

15-01-16

CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Cook

Committee Report

Nil

- Councillor Gay Member Inquiry
Nil
- Councillor Gay Committee Report
Nil
- Councillor Steep Member Inquiry
Nil
- Councillor Steep Committee Report
Nil
- Mayor Danchuk Committee Report
1) Advised that he looked into getting the 2016 Community Comment submission schedule from the Trail Daily Times,
2) Presented a verbal report on December RDKB Meetings (including the Statutory Meeting), business and activities, and
3) Reviewed a recent Village of Fruitvale seniors / age-friendly staff report with respect to funding future initiatives.
Council unanimously requested Mayor Danchuk to advise the BV Recreation Committee that the Village of Montrose is not interested in increasing funding for age-friendly activities in 2016.
- Mayor Danchuk Member Inquiry
1) Advised Council of a recent house fire in the Village (across from the Public Works Building and Fire Hall) and the authorization of Staff to provide a letter and gift certificate to/for Ms. Ramsey,
2) Requested Staff to look into if there is a First Aid kit at the Community Hall and if the physical address of the building can be displayed on the front of the building, and
3) Advised that he noticed Viewmont Park was used over the Christmas holidays for some type of event and was not properly cleaned up.
- CAO Nil

ADJOURNMENT

Councillor Gay moved adjournment at 8:38 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #01-16 of Council held on January 04, 2016.

Mayor

CAO