

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #03-16**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on February 01, 2016.

Present                    Mayor J. Danchuk  
  
                                 Councillor M. Gay  
                                 Councillor R. Steep  
                                 Councillor M. Walsh

CAO B. Teasdale

Absent                    Councillor C. Cook

Media                    Nil

Public                    Nil

**CALL TO ORDER**

Mayor Danchuk called the meeting to order at 7:00 p.m.

**AGENDA**

A

Moved by Councillor Steep  
Seconded by Councillor Gay

THAT the Acting Mayor's Schedule for 2015/2016 be amended to include Councillor Michael Walsh for March, July and November.

**5-03-16**

CARRIED

Moved by Councillor Gay  
Seconded by Councillor Steep

THAT Councillor Michael Walsh be appointed to the following Committees and Portfolios for 2016:

***Councillor Walsh***

*Committee Appointments*

Finance and Cost Savings  
Parks, Rec and Open Spaces  
Services

*Portfolio Appointments*

Economic Development  
Protective and Emerg  
Services

**6-03-16**

CARRIED

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Trail Hospice

Mayor Danchuk accepted the challenge to participate with other local Mayors in the upcoming Swim-a-Thon event in order to raise funds for the society.

**CORRESPONDENCE**

City of N. Vancouver

Correspondence from the City of North Vancouver regarding their feedback and recommendations to the province regarding the BC Building Act under implementation.

ACKNOWLEDGED

Minister Bond

Correspondence from the Honourable Shirly Bond, Minister of Jobs, Tourism & Skills Training & Labour, regarding an update on the Syrian refugee settlement program in BC.

ACKNOWLEDGED

City of Trail

Correspondence from Mayor Martin, City of Trail, inviting Council to participate in the 2016 Silver City Days Grape Stomp.

The Mayor advised that he and Councillor Walsh will participate in this event.

UBCM

Correspondence from the Union of British Columbia Municipalities, advising the Village was unsuccessful in the Gas Tax Strategic Priorities Fund grant submission for Waste Water Treatment Plant Upgrades.

ACKNOWLEDGED

AKBLG

Correspondence from the Association of Kootenay Boundary Local Governments regarding a Notice of Annual General Meeting and Third Call for Resolutions for 2016.

ACKNOWLEDGED

**REPORTS & MEMORANDA**

CAO

A Staff Report from the CAO regarding Draft #5 of the 2016 Budget.

The CAO reviewed the Report with Council, focusing on the proposed Capital Program for 2016. The CAO also advise that with a recent leak in the Village Office Roof, the proposed Office Building Upgrades Project budget would need to be increased to include the removal and construction of a new roof in 2016. Possible funding for this project could be either through current Reserve Funds or the redirection of funds currently allotted for other 2016 Capital Projects.

Council directed Staff to review the possibility of redirecting 2016 Draft Budget funds currently allocated for the LED Streetlight Replacement Project and/or the Public Works Small Equipment funds to the Office Building Upgrades Project in order to include roof replacement activities.

Moved by Councillor Walsh  
Seconded by Councillor Gay

THAT Council receive the 2016 Budget Review Exercise (Draft #5) Report.

**7-03-16**

CARRIED

CAO

A Staff Report from the CAO regarding the completion of repairs to Sewer Lift Station and Water Booster Pump Station maintenance and replacement activities for 2016.

The CAO reviewed the report with Council.

Moved by Councillor Steep  
Seconded by Councillor Walsh

THAT Council approve the quote from Precision Pumps in the amount of TEN THOUSAND, ONE HUNDRED EIGHTY-FIVE dollars and NINETY cents (\$10,185.90) to complete 2016 maintenance and replacement activities as per their submitted quote.

**8-03-16**

CARRIED

CAO

A Staff Report from the CAO regarding proposed Staff Development / Training opportunities for Village Employees for the 2016 Fiscal Year.

The CAO reviewed the report with Council.

Moved by Councillor Steep  
Seconded by Councillor Gay

THAT Council approve the proposed 2016 Staff Development & Training Program as presented in the CAO's Report dated January 26, 2016.

**9-03-16**

CARRIED

CAO

A Staff Report from the CAO regarding General Administration Activities Update for January 2016.

Moved by Councillor Gay  
Seconded by Councillor Walsh

THAT Council receive the January 2016 General Administration Activities Update Report.

**10-03-16**

CARRIED

**FINANCIAL MATTERS**

Accounts Payable  
#015544-015564

Moved by Councillor Gay  
Seconded by Councillor Steep

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of TWENTY-FIVE THOUSAND, TWO HUNDRED NINETEEN DOLLARS and SIXTY-NINE CENTS be approved.

Cheques #015544-015564 and payroll direct deposits \$25,219.69.

**11-03-16**

CARRIED

Deputy Clerk

Monthly Financial Reconciliation Report for December 2015.

Moved by Councillor Walsh  
Seconded by Councillor Gay

THAT Council receive the Monthly Financial Reconciliation Report for December 2015.

**12-03-16**

CARRIED

**BYLAWS**

Nil

**POLICIES**

#1690

Investment and Loan Policy

Moved by Councillor Steep

Seconded by Councillor Walsh

THAT Policy #1690, cited as the Investment and Loan Policy, be confirmed unchanged.

**13-03-16**

CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Gay

Committee Report

Nil

Member Inquiry

Nil

Councillor Steep

Committee Report

1) Reported on the recent Recreation Commission meeting.

Member Inquiry

1) Inquired about what the next steps would be in completing the proposed WWTP Upgrades as per the GSPF Gas tax application that was denied.

The Mayor advised that the Village is waiting to see what the extent of the new Federal Infrastructure spending plan is and would look to apply for funding from relevant program(s).

Councillor Walsh

Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk

Committee Report

1) Presented written reports on RDKB East End Services, Beaver Valley Recreation and Committee of the Whole (Environmental Services/Protective Services) meetings, business and activities, and

2) Provided an update on the WKBRHD Board Meeting.

Member Inquiry

Nil

CAO

Nil

**ADJOURNMENT**

Councillor Gay moved adjournment at 8:36 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #03-16 of Council held on February 01, 2016.

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Mayor

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CAO