

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #36-17**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 4, 2017.

Present                    Councillor Cook  
                                 Mayor Danchuk  
                                 Councillor Gay  
                                 Councillor Steep

                                 CAO L. Plotnikoff

Absent                    Councillor Walsh

Media                    Nil

Public                    3

**CALL TO ORDER**

Mayor Danchuk called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda                    Moved by Councillor Cook  
                                 Seconded by Councillor Steep

                                 THAT the agenda for Regular Meeting #36-17 be adopted as amended.

1-36-17                    CARRIED

**DELEGATIONS**

1. J. Armour – Village Water Main – Requested reimbursement of plumbing costs for repair of her water line. The Mayor thanked Ms. Armour for her presentation and advised Council will consider the request at the next meeting of Council.
2. C. Anderson and A. Winckers - Interior Health - Provided an update to their LCHC Plan. Mayor Danchuk thanked Ms. Anderson and Ms. Winckers for their presentation.
3. C. Anderson - Family Action Network – Provided an update to the recent FAN activities, plans and a verbally requested a \$500 sponsorship for FAN, from the Village. Mayor Danchuk thanked Ms. Anderson for her presentation and advised that the Village would consider the sponsorship request.

**MINUTES**

Meeting #35-17            Moved by Councillor Gay  
                                 Seconded by Councillor Steep

                                 THAT the Minutes of Meeting #35-17 of November 20, 2017, be approved.

2-36-17                    CARRIED

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) Interior Health – Population Healthy Communities Update Nov/17
- (2) UBCM – The Compass Nov. 22 & 29/17
- (3) Trail & Greater District RCMP – Quarterly Crime Stats – Quarter 2 and Quarter 3/ 17
- (4) CBT – Poverty Reduction
- (5) UBCM – Community Works Fund Payment

be accepted as circulated.

3-36-17

CARRIED

**MOTIONS & SUBMISSIONS**

NIL

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

J. Armour

Staff to provide further information for the next meeting of Council

FAN Sponsor Request

Moved by Councillor Gay  
Seconded by Councillor Steep

THAT the Village request further information as to the nature of the sponsorship request from FAN.

4-36-17

CARRIED

**CORRESPONDENCE**

- (1) AKBLG – Revised Constitution Bylaws 2017
- (2) Ambulance Paramedics of BC – Ambulance Service in Your Community
- (3) D. Langman – Warfield Mayor – Us and Them Movies Proposal

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT the Village agrees to sponsor the "Us and Them Movies Regional Food Drive Event " in the amount of \$250.00.

5-36-17

CARRIED

- (4) Lidstone & Company – Cannabis Legalization Update
- (5) Card Party – Request for Hall Waiver

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT the Village agrees to waive the rental fees associated with the regularly scheduled Card Party events for 2018.

6-36-17

CARRIED

- (6) MP Cannings & MLA Conroy – Open House Invitation
- (7) District of Sicamous – Prevention of Quagga and Zebra Mussels

**REPORTS & MEMORANDA**

Deputy Clerk A report from A. Gurnett, Deputy Clerk regarding Village Office Christmas hours for 2017.  
Moved by Councillor Gay  
Seconded by Councillor Steep

THAT the Village office be closed to the public during Christmas holidays from December 25-29, 2017 inclusive.

7-36-17 CARRIED

CAO A report from L. Plotnikoff, CAO, regarding the bylaw activities for the period of November 6-17, 2017.

Moved by Councillor Steep  
Seconded by Councillor Gay

That the Bylaw Activities Report for the period of November 6-17, 2017 be accepted.

8-36-17 CARRIED

**FINANCIAL MATTERS**

Accounts Payable Moved by Councillor Cook  
Seconded by Councillor Gay

#016913 - 016939 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of Sixty-Two Thousand, Nine Hundred and Fifty-Three DOLLARS and Sixty-Nine CENTS be approved.

Cheques #016913 -#0161939, E-Payment and payroll direct deposits \$62,953.69.

9-36-17 CARRIED

Deputy Treasurer A report from A. Gurnett, Deputy Treasurer regarding the October 2017 Reconciliation Report.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the October 2017 Reconciliation Report be accepted.

10-36-17 CARRIED

**Bylaws**

CAO Bylaw #741 – 2018 Water and Wastewater User Rates Bylaw.

Moved by Councillor Gay  
Seconded by Councillor Cook

THAT second and third readings of Bylaw #741 – 2018 Water and Wastewater User Rates Bylaw be rescinded.

11-36-17 CARRIED

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council amend Bylaw #741 – 2018 Water and Wastewater User Rates Bylaw to reflect the corrected rates for Sewer User Rates – Schedule B.

12-36-17 CARRIED

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT Council gives second third readings to Bylaw #741 – 2018 Water and Wastewater User Rates Bylaw.

13-36-17 CARRIED

**POLICIES**

(1) #0125 – Working Alone Policy  
Moved by Councillor Cook  
Seconded by Councillor Steep

THAT all references to West Kootenay Boundary Regional Fire Services be changed to read “current after-hours service provider”.

14-36-17 CARRIED

(2) #0330 Community Recognition Policy

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT Policy #0330 remain unchanged

15-36-17 CARRIED

(3) #0450 Social Media Policy

Moved by Councillor Steep  
Seconded by Councillor Gay

THAT Policy #0450 be deferred to a future meeting.

16-35-17 CARRIED

(4) #0595 Village Pins Policy

Moved by Councillor Steep  
Seconded by Councillor Gay

THAT Objective #7 be amended to read “All Objectives are subject to pin availability.”

17-36-17 CARRIED

(5) #0630 Proclamation Policy

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT Policy#0630 remain unchanged.

18-36-17 CARRIED

(6) #1730 Cheque Cashing Policy

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Policy#1730 remain unchanged.

19-36-17 CARRIED

(7) #1790 Purchasing Policy

Moved by Councillor Steep  
Seconded by Councillor Gay

THAT Policy#1790 - Policy Objective 2 be amended to read, "Subject to objective #5, to solicit not less than three bids from qualified suppliers for goods and services in the range of \$5,000 to \$15,000.", AND THAT Policy Objective 3 be amended to read "To authorize the Administrator to procure goods and services under \$15,000 and within the annual budget without specific prior approval by Council.", AND FURTHERMORE THAT Policy Objective 4 be amended to read "Subject to Policy Objective #5, to submit all purchases in excess of \$15,000 to a formal tendering process and prior approval by Council."

20-36-17

CARRIED

(8) #1792 Continuous Service Policy

Moved by Councillor Gay  
Seconded by Councillor Steep

THAT Policy#1792 be amended to remove Objective #5.

21-36-17

CARRIED

(9) #7400 Vandalism Response Policy

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Policy#7400 remain unchanged.

22-36-17

CARRIED

(10) #7130 Emergency Call-Out Policy

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Policy#7130, Objective 1 be amended to read "to secure the assistance of an emergency call-out dispatch service" and furthermore, THAT Policy Objective 4 be amended to read ` To advertise the number of the Village's emergency call-out dispatch service as the Village of Montrose, after hours and weekend sewer lift station and water break phone number".

23-36-17

CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Cook

Committee Report

Nil

Member Inquiry

Nil

Councillor Gay

Committee Report

Nil

Member Inquiry

Nil

Councillor Steep Committee Report

Nil

Member Inquiry

Nil

Councillor Walsh Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk Committee Report

1. Reported on RDKB 2018 budgetary issues including hydrant maintenance.

2. Reported that the next East End Services Committee meeting will be in January.

3. Reported on the Village needing to develop or acquire promotional type of materials and items, and to review the current logo. Council plans to pursue this further through the Committee of the Whole at a future date.

Member Inquiry

1. Requested that a member of Council attend the Seniors Christmas Luncheon. Councillor Gay advised she will attend on behalf of the Village.

2. Requested that Village move the WWTP Project sponsorship signage to a more visible site along 10<sup>th</sup> Ave. /Highway 3B.

Moved by Councillor Cook

Seconded by Councillor Gay

THAT staff move the WWTP project signage to a highly visible location along 10<sup>th</sup> Ave./Highway 3B.

24-36-17

CARRIED

CAO

1.Advised Council on the water reservoir rehabilitation project.

2. Advised Council that Columbia Wireless Networks plans to be installing their wireless services in the Montrose area in summer of 2018.

**ADJOURNMENT**

Councillor Gay moved adjournment at 9:00 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #36-17 of Council held on December 4, 2017.

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Mayor

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CAO