

# THE VILLAGE OF MONTROSE

**POLICY TITLE:** EQUIPMENT REPLACEMENT POLICY

**POLICY #1280**

**POLICY STATEMENT:**

It is the policy of Council to schedule the replacement of vehicles and equipment to maintain high equipment efficiency at low maintenance costs.

**POLICY BACKGROUND:**

Montrose has small fleet. The trend has been to replace vehicles at a time when the cost of maintenance increased significantly, or when equipment reliability became problematic. The timely replacement of equipment has at times been difficult to achieve due to budget limitations.

**POLICY GOAL:**

It is the goal of this policy to establish vehicle replacement schedule to facilitate long-term planning and to stabilize the equipment acquisition/replacement budget and to consider all options available to the Village for vehicle replacement.

**POLICY OBJECTIVES:**

1. To evaluate the replacement of the equipment listed on Schedule 'A' of this policy at the end of a lease cycle where equipment is leased, or not later than 10 years following acquisition where equipment is purchased.
2. To determine the value of equipment under replacement evaluation on the basis of:
  - a) trade-in value
  - b) maintenance cost history and trends
  - c) operating cost history and trends
3. To select new equipment on the basis of:
  - a) maximum utility
  - b) life-cycle costs
  - c) maximum fuel efficiency to reduce corporate carbon emissions
4. To consider acquisition initiatives and practices for equipment replacement that obtains the lowest possible price and the highest possible quality for the Village.
5. To select the acquisition methodology on the basis of total financing cost.

Initially approved at meeting #2-00 January 18, 2000

Reviewed and confirmed as amended at meeting #06-17 on March 20, 2017

Next scheduled to be reviewed on February 19, 2018

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EQUIPMENT REPLACEMENT POLICY  
POLICY #1280 - SCHEDULE 'A'

- Unit #1 2013 Ford 1-ton 4x4 pickup  
Purchased in 2013  
Odometer reading March 7, 2017 – 42,961.8 km  
Scheduled for replacement evaluation in 2022  
2016 Usage – 11,775 km
- Unit #2 1999 Ford F450 truck, c/w Haul-All Model 14R refuse packer  
Acquired in 1998  
Odometer reading March 7, 2017 – 91,862 km  
Rescheduled for replacement evaluation in 2017  
2016 Usage – 4,573 km
- Unit #3 2002 GMC 15,000 kg GVW dump truck  
Purchased in 2002  
Odometer reading March 7, 2017 – 14,530.1 km  
Rescheduled for replacement evaluation in 2017  
2016 Usage – 603 km
- Unit #4 2016 Ford F550 Utility Truck  
Purchased in 2015  
Odometer reading March 7, 2017 – 4,416.1 km  
Rescheduled for replacement evaluation in 2025  
2016 Usage – 2,070 km
- Unit #5 2015 John Deere Riding Lawn Tractor  
Purchased in 2016  
Hour meter reading March 7, 2017 – 56.9 hrs  
Rescheduled for replacement evaluation in 2026  
2016 Usage – 56.9 hrs.
- Unit #7 2014 Toolcat Model 5600 Turbo  
Purchased in March 2014  
Hour meter reading March 7, 2017 – 934.8 hrs  
Rescheduled for replacement evaluation in 2024  
2016 Usage – 382.6 hrs
- Unit #8 2010 CEV Might-E-Truck  
Purchased in 2010  
Hour meter reading March 7, 2017 – 9,227.05 hrs  
Rescheduled for replacement evaluation in 2020  
2016 Usage – 1,497.78 hrs
- Unit #9 2014 Z-master Toro Lawnmower

Purchased in June 2014  
Hour meter reading March 7, 2017 – 176.3 hrs  
Rescheduled for replacement evaluation in 2024  
2016 Usage – 61.6 hrs

2006 John Deere Model X324 Riding Lawn Tractor  
Purchased in 2006  
Hour meter reading March 7, 2017 – 1666.2 hrs  
Surplus equipment – Not scheduled for replacement  
2016 Usage – 322.9 hrs.