

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #02-2021**

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers on January 18, 2021.

Present                    Councillor D. Berriault  
                                 Councillor P. Caron  
                                 Councillor C. Cook  
                                 Councillor R. Steep

CAO L. Plotnikoff

Absent                    Mayor M. Walsh

Media                    Nil

Public                    Nil

**CALL TO ORDER**

Actin Mayor Berriault called the meeting to order at 6:00 p.m.

**AGENDA**

Agenda                    Moved by Councillor Cook  
                                 Seconded by Councillor Steep

THAT the agenda for Regular Meeting #02-21 be adopted.

**1-02-21                    CARRIED**

**DELEGATIONS**

Nil

**REFERRALS FROM DELEGATIONS**

Nil

**MINUTES**

Meeting #01-21            Moved by Councillor Caron  
                                 Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #01-21 of January 4, 2021, be approved.

**2-01-21                    CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) UBCM – The Compass January 6 & 13/21
- (2) BCSPCA – Dec/21 Dispatch Summary
- (3) MIABC Board Highlights

be accepted as circulated.

**3-01-21                    CARRIED**

**MOTIONS & SUBMISSIONS**

Nil

### **REFERRALS FROM PRIOR MEETINGS**

Nil

### **CORRESPONDENCE**

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the following correspondence be received:

- (1) Softball BC – COVID Relief Fund  
ACKNOWLEDGED
- (2) City of Nelson – Vaccination Priority for Essential Critical Infrastructure Municipal Employees  
ACKNOWLEDGED

### **REPORTS & MEMORANDA**

PW Foreman

A report from K. Ihas, Public Works Foreman regarding Public Works Department activities for the month of December 2020.

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT the December 2020 Public Works Activity Report be received for information.

**4-01-21**

**CARRIED**

CAO

A report from L. Plotnikoff, CAO regarding the servicing and replacement of the wells' high lift pump.

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT Council give Capital Budget Pre-approval for the servicing of the 150h.p. high lift pump including motor replacement of the high lift pump motor at a cost of \$37,248.06 including taxes, with the monies to be taken from the Capital Water Reserve Fund.

**5-01-21**

**CARRIED**

CAO

A report from L. Plotnikoff, CAO regarding the FCM Asset Management grant application program.

Moved by Councillor Cook  
Seconded by Councillor Steep

Be it resolved that Council directs staff to apply for a grant opportunity from the Canadian Federation of Municipalities' Municipal Asset Management Program for Asset Management Initiative: Phase 1 and Phase 2,

AND THAT be it resolved that the Village of Montrose commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

Phase 1, Asset Register  
Phase 2, Asset Prioritization  
Phase 3, Capital and Operational Strategies and Policies

AND THAT be it further resolved that the Village of Montrose commits \$6,250 from its budget towards the costs of this initiative.

**6-01-21 CARRIED**

CAO A report from L. Plotnikoff, CAO regarding bylaw services activities for the period of January 11, 2021 to January 15, 2021.

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT the Bylaw Services Activity Report for the period of January 11, 2021 to January 15, 2021 be received for information.

**7-01-21 CARRIED**

CAO A report from L. Plotnikoff, CAO regarding the Investing in Canada Infrastructure – COVID – 19 Resilience Infrastructure Stream Grant Program.

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT the Village apply for funding under the Investing in Canada Infrastructure – COVID – 19 Resilience Infrastructure Stream Grant Program in the amount of \$150,000, for the purchase and installation of five outdoor fitness stations located throughout the Village.

**8-01-21 CARRIED**

CAO A report from L. Plotnikoff, CAO regarding the execution of budgeted 2020 internal transfers (operating and reserve fund accounts).

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT THAT Council authorize the following transfers as noted.

1. Transfer of \$7,500 from the General Operating Fund to the Employee Payout Reserve Fund.
2. Transfer of \$1,600 from the General Operating Fund to the Climate Action Reserve Fund.
3. Transfer of \$22,950 from the General Operating Fund to the Capital Drainage Reserve Fund.
4. Transfer of \$15,000 from the General Operating Fund to the Capital Vehicle Reserve Fund.
5. Transfer of \$10,000 from the General Operating Fund to the Capital BME Reserve Fund.
6. Transfer of \$150,000 from the General Operating Fund to the Capital Transportation (Roads) Reserve Fund.
7. Transfer of \$120,000 from the Water Operating Fund to the Capital Water Reserve Fund.
8. Transfer of \$100,000 from the Sewer Operating Fund to the Capital Sewer Reserve Fund.

**9-01-21 CARRIED**

CAO A report from L. Plotnikoff, CAO regarding Draft #1 of the Official Community Plan (OCP).

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the Village proceed with the introduction of the OCP Bylaw at the next Council meeting.

**10-01-21 CARRIED**

**FINANCIAL MATTERS**

Accounts Payable Moved by Councillor Caron  
Seconded by Councillor Cook

#019242-019267 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of THIRTY-THREE THOUSAND, FOUR HUNDRED and EIGHTY-TWO DOLLARS and FIFTY-FOUR CENTS be approved.

Cheques #019242-019267 and payroll direct deposits \$33,482.54.

**11-01-21 CARRIED**

Dep. Clerk/Treasurer A report from A. Gurnett, Deputy Clerk/Treasurer regarding the Bank Account Reconciliation for the month of December 2020.

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the December 2020 Bank Account Reconciliation Report be received for information.

**12-01-21 CARRIED**

**BYLAWS**

Nil

**POLICIES**

Nil

**MEMBER REPORTS AND INQUIRIES**

Councillor Berriault Committee Report

Nil

Member Inquiry

Nil

Councillor Caron Committee Report

Nil

Member Inquiry

1. Advised on conversations he has recently had regarding the building scheme on the remaining available lots in the Golden Acres subdivision.

Councillor Cook Committee Report

- 1. Advised on the upcoming February 20<sup>th</sup> Homelessness Fund Raising Event – Coldest Night of the Year and encouraged Council to consider participating.

Member Inquiry

- 1. Inquired as to the Renzie property information that was provided for at the last Council meeting.

Councillor Steep Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh Committee Report

Nil

Member Inquiry

Nil

- 1. Advised on the purchasing of a new truck.

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT the Village send out an RFP to local dealerships for the purchase and delivery of a new or nearly new small utility truck.

**13-01-21 CARRIED**

**ADJOURNMENT**

Councillor Caron moved adjournment at 7:10p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #01-21 of Council held on January 18, 2021.

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Mayor

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Corporate Officer