

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #4-17

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on February 20, 2017.

Present Mayor Danchuk
Councillor Cook
Councillor Steep
Councillor Walsh

CAO L. Plotnikoff

Absent Councillor Gay

Media Nil

Public Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 6:54 p.m.

AGENDA

Agenda Moved by Councillor Walsh
Seconded by Councillor Steep

THAT the agenda for Regular Meeting #4-17 be adopted as amended.

1-4-17 CARRIED

DELEGATION

Nil

MINUTES

Meeting #3-17 Moved by Councillor Steep
Seconded by Councillor Cook

THAT the Minutes of Meeting #3-17 of February 6th 2017, be approved.

2-4-17 CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) LCCDTS - Lower Columbia Tourism Marketing February Update
- (2) The Compass – February 8th & 15th
- (3) City of Rossland – Letter of Support for Bill C-323 Heritage Tax Credit
- (4) School Dist. #20 – Open House on Rural Education
- (5) Teck Trail Ops. – No.4 Furnace Project Deferral

be accepted as circulated.

3-4-17 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Deputy Clerk A memo from the Deputy Clerk concerning the Policy #2730 – Staff Evaluation Policy.

Moved by Councillor Walsh
Seconded by Councillor Cook

THAT Policy #2730 – cited as the Staff Evaluation Policy be amended with the following changes: That evaluation form Template 1.6A. CAO Evaluation, be utilized for the CAO evaluation process.

4-4-17 CARRIED

CAO A staff report from L. Plotnikoff regarding transfers to Reserve Accounts from the surplus in the General Operating Fund.

THAT Council authorizes the transfer of funds in the amount of **\$100,000** from the General Operating Fund to the Capital Water Reserve Fund.

Moved by Councillor Steep
Seconded by Councillor Cook

5-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$65,000** from the General Operating Fund to the Sewer Capital Reserve Fund

Moved by Councillor Cook
Seconded by Councillor Walsh

6-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$25,000** from the General Operating Fund to the Capital Drainage Reserve Fund.

Moved by Councillor Cook
Seconded by Councillor Steep

7-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$57,250** from the General operating Fund to the Capital Transportation Reserve Fund.

Moved by Councillor Steep
Seconded by Councillor Walsh

8-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$30,000** from the General Operating Fund to the Capital Building, Maintenance and Equipment (BME) Reserve Fund.

Moved by Councillor Cook
Seconded by Councillor Steep

9-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$95,950** from the General Operating Fund to the Community Works Reserve Fund.

Moved by Councillor Walsh
Seconded by Councillor Cook

10-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$7,500** from the General Operating Fund to the Employee Payout Reserve Fund.

Moved by Councillor Steep
Seconded by Councillor Cook

11-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$40,000** from the General Operating Fund to the Capital Vehicle Reserve Fund.

Moved by Councillor Cook
Seconded by Councillor Steep

12-4-17 CARRIED

THAT Council authorizes the transfer of funds in the amount of **\$1,600** from the General Operating Fund to the Climate Action Reserve Fund.

Moved by Councillor Steep
Seconded by Councillor Walsh

11-4-17 CARRIED

REFERRALS FROM DELEGATIONS

CAO Report from L. Plotnikoff regarding referral from Delegation Vicki Borsato who attended at the February 6th Council Meeting regarding recent events concerning snow practices in the Village in relation to her property.

THAT the request for the Village to pay for the snow removal from the private property and the adjacent boulevard at 887 10th Ave by a private contractor be declined.

Moved by Councillor Walsh
Seconded by Councillor Cook

12-4-17 CARRIED

CORRESPONDENCE

IH MHO A letter from the Interior Health Chief Medical Health Officer, Dr. Trevor Corneil, providing the final 2016 report assessing the status of drinking water in Interior Health.

ACKNOWLEDGED

WCEL A letter from West Coast Environmental Law regarding Fossil Fuel companies accountability for climate change in BC.

ACKNOWLEDGED

CDS A letter from Community Development Services requesting a letter of support for the CDS getting to Home: Addressing Homelessness in Greater Trail program.

ACKNOWLEDGED

- CRRF A letter from Sarah Breen, President of the Canadian Rural Revitalization Foundation, calling for presentation ideas for the 2017 Canadian Rural Revitalization Conference.
ACKNOWLEDGED
- BCSG A letter from BC Seniors Games Zone 6 (West Kootenay Boundary) Corresponding Secretary, Kathy Gregory requesting funding support for Zone 6 participants to prepare for and attend the 2017 games being held in Vernon.
ACKNOWLEDGED
- UBCM An invoice received from the UBCM for 2017 Membership dues.
Moved by Councillor Walsh
Seconded by Councillor Steep
- 13-4-17** THAT Council approve payment of the invoice from the UBCM to renew membership in the amount of \$737.49.
CARRIED
- AKBLG Final Call for submitting resolutions for the 2017 AKBLG Annual General Meeting.
ACKNOWLEDGED
- GTHS A letter from the Greater Trail Hospice Society challenging Mayor Danchuk to participate in its annual Swimathon being held on March 9th, 2017.
ACKNOWLEDGED
Action: Staff directed to contact GTHS to procure a Swimathon package for the Mayor's participation.
- BVMD A letter from Randi Derald, May Days Parade Marshall, inviting the Village to participate in the May Days Parade being held on Saturday, May 27th at 12:00pm.
ACKNOWLEDGED
Action: Staff directed to contact Parade organizers to advise that the Village will accept the offer to participate in the Parade
- Min.Health A press release from the Ministry of Health advising of an "Active Communities Grant" available for local governments through Interior Health.
ACKNOWLEDGED
- BC Leadership An invitation from BC Leadership for the 51st Annual BC Leadership Prayer Breakfast and Dinner.
ACKNOWLEDGED
- REPORTS & MEMORANDA**
- PW Foreman A Staff Report from Public Works Foreman K. Ihas regarding the January 2017 Public Works Monthly Report.
Moved by Councillor Walsh
Seconded by Councillor Steep
THAT Council receive the January 2017 Public Works Monthly Report.
- 14-4-17** CARRIED
- CAO A staff report from CAO L. Plotnikoff regarding 2016 Water Consumption Comparison Data.
Moved by Councillor Steep

Seconded by Councillor Walsh

THAT Council receives the 2016 Water Consumption Comparison Data Report.

15-4-17 CARRIED

CAO A staff report from CAO L. Plotnikoff regarding IHA’s Lower Columbia Poverty Report.

The Mayor advised that Janet Morton from the Community Skills Centre will be available to present the report and answer questions at a future Council meeting.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council receives IHA’s Lower Columbia Poverty Report.

16-4-17 CARRIED

CAO A staff report from CAO L. Plotnikoff regarding the awarding of the Engineering design contract for the Waste Water Treatment Plant R.I. Basins on a single source basis.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Village enter into a contract with TRUE Consulting in the amount of \$57,400 to provide lead engineering services for the Village’s Rapid Infiltration Rehabilitation Project as proposed by TRUE Consulting, AND THAT the Mayor and Chief Administrative Officer be authorized to sign on behalf of the Village.

17-4-17 CARRIED

FINANCIAL MATTERS

Accounts Payable Moved by Councillor Steep
Seconded by Councillor Walsh

#016331-016353 THAT the amended commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FORTY-ONE THOUSAND NINE HUNDRED AND FOUR DOLLARAS be approved.

Cheques #016331-016353 and payroll direct deposits \$41,904.71.

18-4-17 CARRIED

BYLAWS

Nil

POLICIES

#0531 In-Camera Documents Policy
Moved by Councillor Steep
Seconded by Councillor Cook

THAT Policy #0531, cited as the In-Camera Documents Policy be confirmed unchanged.

19-4-17 CARRIED

MEMBER REPORTS AND INQUIRIES

- Councillor Cook Committee Report
 1. Plans to attend the February 24th SD#20 Open House on Rural Education
Member Inquiry
 Nil
- Councillor Gay Committee Report
 Nil
Member Inquiry
 Nil
- Councillor Steep Committee Report
 Nil
Member Inquiry
 Nil
- Councillor Walsh Committee Report
 1. Updated Council on Montrose Recreation Commission's activities for Family Day on February 13th at Montrose Park.
 2. Advised that the Montrose Recreation Commission is currently working on plans for the Seniors Dinner.
Member Inquiry
 1. Inquired about the Village's recent purchase/usage of asbestos tape. Staff to follow-up and clarify.
- Mayor Danchuk Committee Report
 Nil
Member Inquiry
 1. Advised that Council needs to consider rescheduling the February 22nd budget meeting. Council confirmed that Monday, February 27th at 3:30pm is the new meeting date/time.
 2. Advised on the tentative dates for Council's Strategic Planning Update Workshop. Council confirmed that the date for the workshop will be Friday, May 5th.
- CAO 1. Updated Council on potential strategies and plans for developing an adult outdoor fitness circuit trail.

ADJOURNMENT

Councillor Walsh moved adjournment at 8:07p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #04-17 of Council held on February 20, 2017.

 Mayor

 CAO