

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #21-2023**

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on June 19, 2023.

Present Mayor M. Walsh  
Councillor D. Berriault  
Councillor P. Caron  
Councillor C. Cook  
Councillor R. Steep

CAO, L. Plotnikoff

Absent Nil

Media Nil

Public Nil

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 6:00 p.m.

**AGENDA**

Agenda Moved by Councillor Berriault  
Seconded by Councillor Cook

**THAT** the agenda for Regular Meeting #21-23 be adopted.

**1-21-23**

**CARRIED**

**DELEGATIONS**

Mr. Mark Koch of the CTQ Group gave a presentation regarding the work completed to date on the Village's Good Neighbor Bylaw  
Mayor Walsh thanked Mr. Koch for his presentation.

**REFERRALS FROM DELEGATIONS**

Nil

**MINUTES**

Meeting #19-23 Moved by Councillor Cook  
Seconded by Councillor Caron

**THAT** the Minutes of Regular Meeting #19-23 of June 5, 2023, be approved.

**2-21-23**

**CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Berriault

**THAT** the Consent Calendar including:

- (1) Columbia River Treaty – Interim Revenue Sharing Agreements
  - (2) Ministry of Forests – Kootenay Boundary Regional Drought Level Update
  - (3) UBCM – The Compass May 31/23
- be received.

**3-21-23**

**CARRIED**

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**CORRESPONDENCE**

- (1) Coalition of Child Care Advocates BC – UBCM Child Care Resolution  
ACKNOWLEDGED
- (2) Heidi Scribner, MIABC – Voting Delegates  
ACKNOWLEDGED
- (3) Beaver Valley Recreation, Parks & Culture – Master Plan – Agenda for Joint Council Input  
ACKNOWLEDGED

**REPORTS & MEMORANDA**

H. Knott

A report from H. Knott, Deputy Clerk/Treasurer regarding the Village's 2022 SOFI Report.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council approve the Statement of Financial Position for the year ended December 31, 2022.

**4-21-23 CARRIED**

G. Bignell A report from G. Bignell, PW Foreman regarding the Public Works Department activities for the month of May.

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT the May 2023 Public Works Department Activities Report be received for information.

**5-21-23 CARRIED**

H. Knott A report from H. Knott, Deputy Clerk/Treasurer regarding the planning of a Community Volunteer Appreciation Dinner.

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council approves the Village’s planning of a Community Volunteer Appreciation Dinner to be tentatively held October 26<sup>th</sup>.

**6-21-23 CARRIED**

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the Village put out a call to residents for nominations for recognition for the Villages’ “Volunteer of the Year” award.

**7-21-23 CARRIED**

G. Bignell A report from G. Bignell, PW Foreman regarding the Village’s consideration to purchase a used loader for the Village’s vehicle fleet.

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT the decision be deferred until further financial benefit analysis can be provided.

**8-21-23 CARRIED**

K. Warzocha A report from K. Warzocha, Bylaw Officer regarding the bylaw activity report for May 23<sup>rd</sup> to June 13<sup>th</sup>, 2023.

Moved by Councillor Berriault  
Seconded by Councillor Caron

**THAT** the bylaw activities report for the period of May 23<sup>rd</sup>, to June 13<sup>th</sup>, 2023, be received.

**9-21-23**

**CARRIED**

L. Plotnikoff A report from L. Plotnikoff, CAO regarding developing a Quick Start Climate Action Plan.

Moved by Councillor Caron  
Seconded by Councillor Cook

THAT Council accepts the WCS Proposal for \$10,000 + tax to assist the Village in the development of a climate action plan.

**10-21-23**

**CARRIED**

L. Plotnikoff A report from L. Plotnikoff, CAO regarding a proposal from the BCSPCA for Animal Control and Sheltering for the Village.

Council deferred the report pending the results of future discussions with other Municipalities.

L. Plotnikoff A report from L. Plotnikoff, CAO regarding Council remuneration comparisons.

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT staff bring forward a proposed Council remuneration policy for consideration at a future Council meeting.

**11-21-23**

**CARRIED**

L. Plotnikoff A report from L. Plotnikoff, CAO regarding the Village's 2022 Annual Report.

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council issues the draft 2022 Village Annual Report for public comments.

**12-21-23**

**CARRIED**

**FINANCIAL MATTERS**

Accounts Payable

Moved by Councillor Caron  
Seconded by Councillor Berriault

#021105-021147

**THAT** the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED FORTY-FOUR THOUSAND and THREE HUNDRED SIXTY DOLLARS and SEVENTY-SEVEN CENTS be approved.

Cheques #021105-021147 and payroll direct deposits \$144,360.77

**13-21-23**

**CARRIED**

H. Knott

A report from H. Knott, Deputy Clerk/Treasurer regarding the Bank Reconciliation reports for the Months of January, February, and March 2023.

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT the Bank Reconciliation Reports for January, February, and March 2023 be received for information.

**14-21-23**

**CARRIED**

**BYLAWS**

Nil

**POLICIES**

#4900

Pandemic Response Policy

Moved by Councillor Steep  
Seconded by Councillor Caron

**THAT** Policy #4900, cited as the Pandemic Response Policy, be confirmed unchanged.

**15-21-23**

**CARRIED**

**MEMBER REPORTS AND INQUIRIES**

Councillor Berriault Committee Report

Nil

Member Inquiry

Nil

Councillor Caron Committee Report

Nil

Member Inquiry

Nil

Councillor Cook Committee Report

Nil

Member Inquiry

Nil

Councillor Steep Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh Committee Report

Advised on:

1. The success of the Montrose Family Fun Day Event.
2. The Village may be invited by the Village of Fruitvale to participate in some of the costs for their new childcare facility.
3. East End Services organics program rollout dates.
4. BV PARTS involvement in the development of a new trail above the McElvey Creek Landfill facility.
5. An invitation from the Village of Fruitvale to participate in an upcoming tour of the ATCO Lumber Facility. Mayor Walsh and Councillor Berriault to attend the tour.

Member Inquiry

1. Nil

CAO

Advised on:

1. BC Tire Stewardship Grant opportunity for Montrose Park splash pad.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Village rubberize the Montrose Park splash pad with BC recycled tire product to a maximum Village cost of \$30,000 contingent on applying for and receiving a BC Tire Stewardship Grant to help augment the total estimated project costs of \$60,000.

**15-21-23**

**CARRIED**

**ADJOURNMENT**

Councillor Berriault moved adjournment a 7:35p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #19-23 of Council held on June 19, 2023.

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Mayor

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Corporate Officer