THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #29-16

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 5, 2016.

Present Mayor Danchuk

Councillor R. Steep Councillor M. Walsh Councillor Gay

CAO L. Plotnikoff

Absent with Regrets Councillor C. Cook

Media Nil Public Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Walsh

Seconded by Councillor Gay

THAT the agenda for Regular Meeting #29-16 be adopted.

1-29-16 CARRIED

DELEGATION

Nil

MINUTES

Meeting #28-16 Moved by Councillor Gay

Seconded by Councillor Steep

THAT the Minutes of Meeting #28-16 of November 21, 2016, be

approved.

2-29-16 CARRIED

CONSENT CALENDAR

Moved by Councillor Steep Seconded by Councillor Gay

THAT the Consent Calendar including:

- (1) UBCM The Compass Nov. 23/16,
- (2) UBCM Community Works Fund Payment, and
- (3) CBT Announcement of New President and CEO

be accepted as circulated.

3-29-16 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

Harrison Hot Springs

A copy of a letter to the Honourable Peter Fassbender from Harrison Hot Springs concerning short term rentals in the tourism accommodation sector.

ACKNOWLEDGED

UBMC

A letter from the UBCM seeking local government representatives to participate in in three new climate action working groups.

ACKNOWLEDGED

REPORTS & MEMORANDA

Deputy Clerk

A memo from the Deputy Clerk outlining the Acting Mayor Schedule for 2017 and the 2017 meeting dates.

Moved by Councillor Walsh Seconded by Councillor Gay

THAT the Acting Mayor schedule be accepted as presented.

4-29-16 CARRIED

CAO

A staff report from L. Plotnikoff regarding the RDKB Bylaw No. 1613 – RDKB Emergency Planning Service Establishment Bylaw.

Moved by Councillor Walsh Seconded by Councillor Steep

THAT the Village provides it's consent to the RDKB Board of Directors adopting RDKB Bylaw No. 1613 – RDKB Emergency Planning Service Establishment Bylaw.

5-29-16 CARRIED

CAO

A staff report from L. Plotnikoff regarding cost recovery for maintenance related to the West Kootenay Transit System bus shelters and stops.

Moved by Councillor Steep Seconded by Councillor Gay

THAT the Village attempts to recover it's costs associated with maintaining the West Kootenay Transit System bus shelters and stops.

6-29-16 CARRIED

CAO

A staff report from L. Plotnikoff proposing a schedule for the 2017-2022 Financial Plan and establishing the 2017 Property Tax Rates.

Moved by Councillor Steep Seconded by Councillor Gay

THAT Council accept the proposed schedule for establishing the 2017-2022 Financial Plan and the 2017 Property Tax Rates.

7-29-16 CARRIED.

FINANCIAL MATTERS

Accounts Payable Moved by Councillor Walsh

Seconded by Councillor Steep

#016170-016195 THAT the commitments and expenditures represented by the

accounts payable listed below be authorized and that the payment in the amount of THIRTY-EIGHT THOUSAND SIX $\,$

HUNDRED AND TWENTY-FIVE DOLLARS be approved.

Cheques #016170-016195 and payroll direct deposits

\$38,625.00

8-29-16 CARRIED

BYLAWS

Bylaw #732 Moved by Councillor Walsh

Seconded by Councillor Steep

THAT Bylaw #732, cited as the 2017 Water and Wastewater User Rates Bylaw, having been reconsidered and having met all prerequisites for final adopting, be now finally adopted, sealed

and signed by the Mayor and Clerk.

9-29-16 CARRIED

Bylaw #734 Moved by Councillor Gay

Seconded by Councillor Walsh

THAT Bylaw #734, cited as the Council Procedures Bylaw (2016), having been reconsidered and having met all prerequisites for final adopting, be now finally adopted, sealed

and signed by the Mayor and Clerk.

10-29-16 CARRIED

POLICIES

#0125 Working Alone Policy

Moved by Councillor Steep Seconded by Councillor Gay

THAT Policy #0125, cited as the Working Alone Policy, be

amended to reflect current staff in place.

11-29-16 CARRIED

#0330 Community Recognition Policy

Moved by Councillor Steep Seconded by Councillor Walsh

THAT Policy #0330, cited as the Community Recognition Policy

be confirmed unchanged.

12-29-16 CARRIED

#0450 Social Media Policy

Moved by Councillor Walsh Seconded by Councillor Gay

THAT Policy #0450, cited as the Social Media Policy be

confirmed unchanged.

13-29-16 CARRIED

#0595 Village Pins Policy

Moved by Councillor Walsh Seconded by Councillor Steep THAT Policy #0595, cited as the Village Pins Policy be confirmed unchanged.

14-29-16 CARRIED

#0630 Proclamation Policy

Moved by Councillor Walsh Seconded by Councillor Steep

THAT Policy #0630, cited as the Village Proclamation Policy be

confirmed unchanged.

15-29-16 CARRIED

#1730 Cheque Cashing Policy

Moved by Councillor Steep Seconded by Councillor Gay

THAT Policy #1730, cited as the Cheque Cashing Policy be amended by removing the term *certified cheque* and by adding

Interact debit under Policy Objective number one.

16-29-16 CARRIED

#1790 Purchasing Policy

Moved by Councillor Steep Seconded by Councillor Gay

THAT Policy #1790, cited as the Purchasing Policy be confirmed

unchanged.

17-29-16 CARRIED

#1792 Continuous Services Policy

Moved by Councillor Walsh Seconded by Councillor Gay

THAT Policy #1792, cited as the Continuous Services Policy be

confirmed unchanged.

18-29-16 CARRIED

#7400 Vandalism Response Policy

Moved by Councillor Walsh Seconded by Councillor Steep

THAT Policy #7400, cited as the Vandalism Response Policy be

confirmed unchanged.

19-29-16 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Cook Committee Report

1. Nil

Member Inquiry

1. Nil

Councillor Gay Committee Report

1. Nil

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1. Nil

Councillor Steep

Committee Report

1. Nil

Member Inquiry

1. Nil

Councillor Walsh

Committee Report

1. Nil

Member Inquiry

1. Nil

Mayor Danchuk

Committee Report

- 1. Submitted a written report on his attendance at the Lake Roosevelt Forum held in Spokane, Washington.
- 2. Submitted reports for a RDKB Committee of the Whole meeting held on November 9, 2016 and the RDKB Board meeting held on November 24, 2016.
- 3. Presented the 2017 Council Committee and Portfolio Appointments.
- 4. Discussed the possibility for the Community Volunteer Appreciation Event being enhanced through the CBT Community Grant process. Staff directed to investigate further.

Member Inquiry

Nil

CAO

- 1. Updated Council on setting meeting dates for Bylaw Review
- 2. Updated Council on the purchase of playground equipment for Montrose Park.

ADJOURNMENT

Councillor Gay moved adjournment at 8:18 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #28-16 of Council held on December 5, 2016.

Mayor	CAO