

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #39-08

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 1, 2008.

Present Mayor G. Welsh
Councillor C. Cook
Councillor J. Danchuk
Councillor D. Duclos
Councillor G. Parker

CAO S. Hohner
Deputy Clerk A. Gurnett

CALL TO ORDER

Mayor Welsh called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Parker
Seconded by Councillor Cook

That the agenda for Regular Meeting #39-08 be adopted as circulated.

CARRIED

DELEGATION

Nil

MINUTES

Meeting #38-08 Moved by Councillor Cook
Seconded by Councillor Parker

That the Minutes of Regular Meeting #38-08 of November 17, 2008, be approved as circulated.

CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Parker

That the Consent Calendar including:

- (1) Teck – Press release concerning reduced zinc production at Trail Operations,
- (2) UBCM – Memo concerning 2009 property tax assessments,
- (3) UBCM – Community Works Fund payment,
- (4) CVCCS – Thank You for donation to purchase office space,
- (5) UBCM – In the House, and
- (6) Ministry of Small Business – Mobile Business Licence

be accepted as circulated.

1-39-08 CARRIED

MOTIONS & SUBMISSIONS

Appointments Moved by Councillor Parker
Seconded by Councillor Cook
That the following 2009 committee appointments be ratified:

Mayor Welsh – Chair of all Committees, Administration, Publicity & Public Relations, Web site update, Bargaining, Recreation.

Councillor Parker – Trails, Cost savings, Web site update, Bargaining, Recreation.

Councillor Cook – Youth and Children's Services, Chamber of Commerce, Cost Savings, Recreation.

Councillor Danchuk – Youth and Children's Services, Public Works, Cost savings, Recreation.

Councillor Duclos– Parks, Protective Services, Cost savings, Recreation.

2-39-08

CARRIED

RDKB Director

Moved by Councillor Parker
Seconded by Councillor Cook

That Mayor Welsh be appointed to serve as Director for the Village of Montrose on the Board of the Regional District of Kootenay Boundary.

3-39-08

CARRIED

RDKB Alt. Director

Moved by Councillor Duclos
Seconded by Councillor Cook

That Councillor Danchuk be appointed to serve as Alternate Director for the Village of Montrose on the Board of the Regional District of Kootenay Boundary.

4-39-08

CARRIED

Signing Authority

Moved by Councillor Parker
Seconded by Councillor Cook

That all cheques drawn on Village accounts be signed by one Council Member on behalf of Council, and one staff member on behalf of the Administration, and that all elected members of Council be authorized to sign on behalf of Council, and that the Administrator, the Deputy Clerk/Treasurer, and the Administrative Clerk be authorized to sign on behalf of the Administration.

5-39-08

CARRIED

Auditors

Moved by Councillor Parker
Seconded by Councillor Cook

That the chartered account firm of L. Soligo & Associates Ltd. be appointed auditors for the Village of Montrose.

6-39-08

CARRIED

REFERRALS FROM PRIOR MEETINGS

Pitch-In BC

A letter from Pitch-In BC outlining the benefits of becoming a member of the organization.

Moved by Councillor Parker
Seconded by Councillor Cook

That the Village of Montrose become a patron of the Pitch-In BC program.

7-39-08

DEFEATED

Hall Sound System

Staff report with quotes for an upgrade to the Community Hall sound system.

Moved by Councillor Cook
Seconded by Councillor Parker

That the Village purchase the sound system quoted by Sound-West Sales and Service consisting of the Stagepas 500 and the DVD player.

8-39-08 CARRIED

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

Berkeley Springs An email inviting the Village to participate in the 2009 Annual International Water Tasting Competition.

Moved by Councillor Cook
Seconded by Councillor Danchuk

That the Village of Montrose participate in the Berkeley Springs 2009 Annual International Water Tasting Competition.

9-39-08 CARRIED

BV Lions A letter requesting the waiver of the community hall fee for the organization's annual Christmas party.

Moved by Councillor Parker
Seconded by Councillor Cook

That Council grants the waiver of the community hall fee for December 5, 2008 to the Beaver Valley Lions for their Christmas party.

10-39-08 CARRIED

REPORTS & MEMORANDA

Staff Report Deputy Clerk – Staff report in respect to actions taken as a result of last Council Meeting.

Moved by Councillor Parker
Seconded by Councillor Cook

That Council approve the purchase of a third cell phone for the Utility Operator-in-Training.

11-39-08 CARRIED

Moved by Councillor Parker
Seconded by Councillor Cook

That Council approve the purchase of a cell phone for the CAO with the Pay & Talk plan.

Councillor Parker withdrew the motion.

Moved by Councillor Parker
Seconded by Councillor Cook

That Council approve the purchase of a \$10 (ten dollar) Telus Pay & Talk card each month for the CAO to use towards his personal phone for Village use.

12-39-08 CARRIED

PW Report Public Works Foreman – Public Works report for the month of November.

ACKNOWLEDGED

Council directed the CAO to draft a policy for sewer backups in relation to private property and Village responsibility.

Council directed the CAO to report to Council on the condition of the sewer collection system and possible funding opportunities for upgrades.

Financial Matters

Accounts Payable
#9610-9641

Moved by Councillor Parker
Seconded by Councillor Duclos

That the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED AND THIRTY-ONE THOUSAND, SIX HUNDRED and FIFTY-FOUR dollars and TWELVE cents be approved:

Cheques #9552-9572 and payroll direct deposits \$131,654.12.

13-39-08

CARRIED

BYLAWS

Nil

POLICIES

#1730

Cheque Cashing Policy

Moved by Councillor Parker
Seconded by Councillor Cook

That Policy #1730, cited as the Cheque Cashing Policy, be confirmed unchanged.

14-39-08

Carried

#1792

Continuous Service Policy

Moved by Councillor Cook
Seconded by Councillor Duclos

That Policy #1792 cited as the Continuous Service Policy, be confirmed unchanged.

15-39-08

Carried

#3090

Board of Variance Policy

Moved by Councillor Parker
Seconded by Councillor Danchuk

That Policy #3090 cited as the Board of Variance Policy, be confirmed unchanged.

16-39-08

Carried

#7400

Vandalism Response Policy

Moved by Councillor Parker
Seconded by Councillor Duclos

That Policy #7400 cited as the Vandalism Response Policy, be confirmed unchanged.

17-39-08

Carried

#7130

Emergency Call-Out Policy

Moved by Councillor Parker
Seconded by Councillor Cook

That Policy #7130, cited as the Emergency Call-Out Policy, be reviewed and amended as follows:

1. Update Policy Objective #3 – Emergency Fan-Out Sequence Call-Out Policy, be updated to reflect current changes in staff and Council and that the when the Operator-in-Training and the CAO obtain cell phones that the policy be updated at that time.

18-39-08

Carried

MEMBER REPORTS & INQUIRIES

Councillor Cook

Committee Report

None

Member Inquiry

1. Questioned as to the status of the Beaver Valley Parks & Trails.

Councillor Parker

Committee Report

1. Welcomed Councillor Danchuk and Councillor Duclos to Council.
2. Reported on attendance at a BC Trails Strategy meeting.

Member Inquiry

None

Councillor Duclos

Committee Report

None

Member Inquiry

None

Councillor Danchuk

Committee Report

None

Member Inquiry

None

Mayor Welsh

Committee Report

1. Welcomed Councillor Danchuk and Councillor Duclos to Council.
2. Invited members of Council to attend the Greater Trail Action Team meeting to hear a report on the findings of youth in the area.
3. Acknowledged the report of retired Mayor Benzer for the month of November.

Member Inquiry

1. Inquired as to the status of the Village web site.

Council directed that Staff look into having a new web site developed.

2. Inquired as to when 4th Street will be open.
3. Directed Staff to have the phone list updated and distributed.
4. Directed the CAO to set up a time with the Public Works Foreman for interested Council members to tour the Water and Sewer facilities.

CAO

1. Reported on issues raised from the recent approval of a Development Variance Permit.

The consensus of Council is that the 2 ft overlap required by 545 10th Avenue be permitted and that the RDKB building inspector be advised.

Deputy Clerk

None

ADJOURNMENT

Councillor Parker moved adjournment at 8:26 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #39-08 of Council held on December 1, 2008.

Mayor

CAO