

# THE CORPORATION OF THE VILLAGE OF MONTROSE

**POLICY TITLE:** VILLAGE BULLETIN BOARD MAINTENANCE

**POLICY #** 0430

**POLICY STATEMENT:**

It is the policy of Council that the person tasked with Bylaw Enforcement for the Village be authorized to provide maintenance and control of the material on the Village Bulletin Board.

**POLICY BACKGROUND:**

The Montrose Post Office Bulletin Board (built and erected by the Beaver Valley Lions years ago) was removed in 2009 at the request of Canada Post. The Post Office and the bulletin board had been identified in the Village of Montrose Discussion Paper as a social-cultural service that is a benefit to the community. Montrose Council recognized the need for a community bulletin board and erected a replacement in 2009 on Village property adjacent to the Post Office.

**POLICY GOAL:**

It is the goal of this policy to maintain the Village Bulletin Board in a manner respecting the community and the environment.

**POLICY PROCEDURE:**

- Yearly maintenance of structure
- Notices not posted on dedicated posting area will be removed
- Notices weathered or outdated will be removed
- Notices which are posted which cover other notices will be removed
- Weekly reorganization of notices to maximize use of board
- Unused staples will be removed
- Notices will be dated and will be removed after 2 weeks
- A notice be posted advising of the requirements for the use of the Bulletin Board

Initially approved at meeting #38-98 on December 15, 1998

Approved as amended at meeting #26-10 September 7, 2010

Approved as amended at meeting #28-17 on September 5, 2017

Last reviewed and confirmed unchanged at meeting #26-24 on September 3, 2024

Next scheduled to be reviewed on September 2, 2025