

# THE VILLAGE OF MONTROSE

**POLICY TITLE:** EQUIPMENT REPLACEMENT POLICY

**POLICY #1280**

**POLICY STATEMENT:**

It is the policy of Council to schedule the replacement of vehicles and equipment to maintain high equipment efficiency at low maintenance costs.

**POLICY BACKGROUND:**

Montrose has small fleet. The trend has been to replace vehicles at a time when the cost of maintenance increased significantly, or when equipment reliability became problematic. The timely replacement of equipment has at times been difficult to achieve due to budget limitations.

**POLICY GOAL:**

It is the goal of this policy to establish vehicle replacement schedule to facilitate long-term planning and to stabilize the equipment acquisition/replacement budget and to consider all options available to the Village for vehicle replacement.

**POLICY OBJECTIVES:**

1. To evaluate the replacement of the equipment listed on Schedule 'A' of this policy at the end of a lease cycle where equipment is leased, or not later than 10 years following acquisition where equipment is purchased.
2. To determine the value of equipment under replacement evaluation on the basis of:
  - a) trade-in value
  - b) maintenance cost history and trends
  - c) operating cost history and trends
3. To select new equipment on the basis of:
  - a) maximum utility
  - b) life-cycle costs
  - c) maximum fuel efficiency to reduce corporate carbon emissions
4. To consider acquisition initiatives and practices for equipment replacement that obtains the lowest possible price and the highest possible quality for the Village.
5. To select the acquisition methodology on the basis of total financing cost.

Initially approved at meeting #2-00 January 18, 2000

Reviewed and confirmed as amended at meeting #09-23, March 20, 2023

Last reviewed and confirmed unchanged at meeting #09-25, March 17, 2025

Next scheduled to be reviewed on March 16, 2026

THE VILLAGE OF MONTROSE  
EQUIPMENT REPLACEMENT POLICY  
POLICY #1280 - SCHEDULE 'A'

- Unit #1 2013 Ford 1-ton 4x4 pickup  
Purchased in 2013  
Odometer reading March 10, 2025 – 113,259 km  
Scheduled for replacement evaluation in 2022  
2024 Usage – 4,179 km
- Unit #2 2019 Ford F550, Refuse truck  
Acquired in 2019  
Odometer reading March 10, 2025 – 24,047 km  
Rescheduled for replacement evaluation in 2029  
2024 Usage – 3,755 km
- Unit #3 2002 GMC 15,000 kg GVW dump truck  
Purchased in 2002  
Odometer reading March 13, 2024 – 18,732 km  
Rescheduled for replacement evaluation in 2018  
2023 Usage - 108 km  
**SOLD**
- Unit #4 2016 Ford F550 Utility Truck  
Purchased in 2015  
Odometer reading March 10, 2025, 24,779.4 km  
Rescheduled for replacement evaluation in 2025  
2024 Usage- 1,224.4km
- Unit #5 2015 John Deere Riding Lawn Tractor  
Purchased in 2016  
Hour meter reading Dec 19, 2024–780.90 hrs  
Rescheduled for replacement evaluation in 2026  
2024 Usage – 113.9 hrs.
- Unit #7 2021 Toolcat Model 5600 Turbo  
Purchased in March 2021  
Hour meter reading March 10, 2025 -1303.3 hrs  
Rescheduled for replacement evaluation in 2031  
2024 Usage –305.3 hrs
- Unit #8 2010 CEV Might-E-Truck  
Purchased in 2010  
Hour meter reading March 10, 2025 -15,050.13 hrs  
Rescheduled for replacement evaluation in 2020- *Replaced in 2023*  
2024 Usage – 686.13 hrs
- Unit #9 2014 Z-master Toro Lawnmower

Purchased in June 2014  
Hour meter reading December 19, 2024- 380.60 hrs  
Rescheduled for replacement evaluation in 2024  
2024 Usage – 25.60 hrs

Unit #11 2023 Ford Ranger  
Purchased in 2023  
Hour meter reading March 10, 2025 – 10,135 km  
Rescheduled for replacement evaluation in 2033  
2024 Usage – 6,831 km

Unit #12 2024 International Plow Truck  
Purchased in 2023  
Hour meter reading March 10, 2025 – 2,065 km  
Rescheduled for replacement evaluation in 2034  
2024 Usage – 614 km