

THE VILLAGE OF MONTROSE

POLICY TITLE: COMMUNITY HALL RENTAL FEE WAIVER POLICY

POLICY #7900

POLICY STATEMENT:

It is the policy of Council to consider discounting or waiving the standard rental fee for the Community Hall under exceptional circumstances.

POLICY BACKGROUND:

Council has had a Community Hall rental fee structure in effect for a number of years. Periodically requests have been received to reduce the rental rate, or to waive it entirely. While the cost of utilizing the hall while it sits empty may seem minimal, the Village needs to keep in mind the recovery of variable costs for hall usage such as power consumption, janitorial and cleaning supply costs and normal wear and tear on equipment and furnishings. These requests have been dealt with on individual merit, but without benefit of guidelines.

POLICY GOAL:

It is the goal of this policy to establish limits for the waiving of Community Hall rental fees.

POLICY OBJECTIVES:

1. To consider granting a rental fee reduction of up to 100% upon request for functions of the following non-profit groups as per Council consideration:
 - 1.1 Charitable organizations
 - 1.2 Youth organizations or associations
 - 1.3 Arts, cultural or heritage groups or associations
 - 1.4 Bodies organized to advance general interest of municipal affairs or celebrate events of public interest or Village funded services.
2. To grant a rental fee reduction of up to 100% upon request for functions of other non-profit groups or individuals as per Council consideration on a one time use basis.
3. To negotiate rental fee reductions with third parties under reciprocal facility use agreements.

Initially approved at meeting #6, March 21, 2000

Last reviewed and amended at meeting #23 – 19, July 15, 2019

Last reviewed and confirmed unchanged at meeting #24-25, July 7, 2025

Next scheduled to be reviewed on July 6, 2026