

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #24-2025

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on July 7, 2025.

Present Mayor M. Walsh  
Councillor D. Berriault  
Councillor P. Caron  
Councillor C. Cook  
Councillor R. Steep  
  
L. Plotnikoff, CAO

Absent Nil  
Media Nil  
Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook  
Seconded by Councillor Berriault  
  
THAT the agenda for Regular Meeting #24-25 be adopted as amended.

1-24-25 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Sp. Meeting #20-25 Moved by Councillor Caron  
Seconded by Councillor Cook  
  
THAT the Minutes of Special Meeting #20-25 of June 16, 2025, be approved.

2-24-25 CARRIED

Meeting #21-25 Moved by Councillor Cook  
Seconded by Councillor Berriault  
  
THAT the Minutes of Regular Meeting #21-25 of June 16, 2025, be approved.

3-24-25 CARRIED

CONSENT CALENDAR

Moved by Councillor Caron  
Seconded by Councillor Cook  
  
THAT the Consent Calendar including:

- (1) State of the Basin – June 17/25
- (2) IH Healthy Communities – June 13/25
- (3) Columbia Basin trust – June 17/25

- (4) RDKB – Interim Housing Needs Report  
be accepted as circulated.

**4-24-25**

**CARRIED**

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**CORRESPONDENCE**

- (1) C-3 Alliance Resource Breakfast Series Invitation  
ACKNOWLEDGED
- (2) D. Sedgwick – Drainage Concern – 7<sup>th</sup> St.

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT Staff follow-up with Ms. Sedgwick regarding her letter.

**5-24-25**

**CARRIED**

**REPORTS & MEMORANDA**

Bylaw

A report from K. Warzocha, Bylaw Officer regarding Bylaw activities from June 8 to June 20, 2025.

Moved by Councillor Caron  
Seconded by Councillor Berriault

THAT the Bylaw Activities Report for June 8 to June 20, 2025, be received.

**6-24-25**

**CARRIED**

PW Foreman

A report from G. Bignell, Foreman regarding the Public Works Department Activity Report for May 2025.

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the Public Works Department Activity Report for May 2025 be received.

**7-24-25**

**CARRIED**

PW Foreman

A memorandum from G. Bignell, Foreman regarding the 2025 Arborist Inspection Report

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the 2025 Arborist Inspection Report be received.

**8-24-25**

**CARRIED**

**FINANCIAL MATTERS**

Accounts Payable

Moved by Councillor Cook  
Seconded by Councillor Berriault

#022762-022810

THAT the commitments and expenditures represented by the

accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED and SIXTEEN THOUSAND and FOUR HUNDRED AND EIGHTY-SEVEN DOLLARS and SEVENTY cents be approved.

Cheques #022762 - #022810 and payroll direct deposits of \$116,487.70

9-24-25

CARRIED

Fmly FunDay Stmnt

Mayor Walsh reviewed the 2025 Montrose Family Fun Day revenue and expense statement.

Dep. Clerk/Treasurer

A report from H. Knott, Deputy Clerk/Treasurer regarding the April 2025 Bank Reconciliation Report.

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT the April 2025 Bank Reconciliation Report be received for information.

10-24-25

CARRIED

**BYLAWS**

Nil

**POLICIES**

#7900

Community Hall Rental Fee Waiver Policy

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT Policy #7900, cited as the Community Hall Rental Fee Waiver Policy, be confirmed unchanged.

11-24-25

CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Berriault

Committee Report  
Nil

Member Inquiry  
Nil

Councillor Caron

Committee Report  
Nil

Member Inquiry  
Nil

Councillor Cook

Committee Report  
1. Area residents are being advised that they will soon be able to access the new services provided through the LCCHC.

Member Inquiry  
Nil

Councillor Steep

Committee Report  
1. Advised residents should ensure they secure their property when not at home due to several recent break-ins and thefts in Montrose.

Member Inquiry  
Nil

Mayor Walsh

Committee Report  
Advised on:

1. Residents requesting to rent the Village square facility for small gatherings/events. Staff directed to develop and bring forward a usage policy that could facilitate rental requests for the Village Square facility.
2. Unsupervised youth have been utilizing the Village Square facility. The Village will continue to monitor usage.
3. Council may need to consider increasing the Family Fun Day budget in 2026 to accommodate potential activities for the Village’s 70<sup>th</sup> year of Incorporation celebrations.

Member Inquiry  
1. Nil

CAO

Advised on:

1. Several upcoming grant opportunities and potential projects that could qualify under the grant programs.
2. The 11<sup>th</sup> Avenue construction contracts have been signed. Project ground breaking date is still pending. Residents will be advised once date is confirmed.
3. Proposed development of a Public Works service truck weekend standby policy. Council deferred policy development pending further information.
4. Advised new pickleball nets are in place and that the old ones are being disposed of.
5. Council consideration for canceling the August 5<sup>th</sup> Council meeting. Council to make decision at the July 21<sup>st</sup> Council meeting.

**ADJOURNMENT**

Councillor Berriault moved adjournment at 6:58pm

I hereby certify the preceding to be a true and correct account of the Regular Meeting #24-25 of Council held on July 7, 2025.

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Mayor

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Clerk