

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #32-2025

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on October 6, 2025.

Present Mayor M. Walsh
Councillor D. Berriault
Councillor P. Caron
Councillor C. Cook
Councillor R. Steep

L. Plotnikoff, CAO

Absent Nil
Media Nil
Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Berriault
THAT the agenda for Regular Meeting #32-25 be adopted.

1-32-25 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #30-25 Moved by Councillor Caron
Seconded by Councillor Cook
THAT the Minutes of Regular Meeting #30-25 of September 15, 2025, be approved.

2-32-25 CARRIED

CONSENT CALENDAR

Moved by Councillor Steep
Seconded by Councillor Berriault
THAT the Consent Calendar including:

- (1) BCSPCA August 2025 Report
- (2) UBCM – The Compass – September/25
- (3) Columbia Basin Trust- State of the Basin– September 25, 2025

be accepted as circulated.

3-32-25 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

- (1) SD #20 – Grand Opening Glenmerry Elementary School
ACKNOWLEDGED
- (2) Colleen Provan – Stop Sign – 6th St. & 9th Ave.
Staff to respond that a stop sign will not be installed, and speed hump alternatives will be considered.
- (3) FortisBC – 2026 Long-term Electric Resource Plan
ACKNOWLEDGED
- (4) MIN of Emergency Management & Climate Readiness – Four Phases – Emergency Management Resources for Communities
ACKNOWLEDGED

REPORTS & MEMORANDA

Bylaw

A report from K. Warzocha, Bylaw Officer regarding bylaw activities for the period of August 18 to September 26, 2025.

Moved by Councillor Berriault
Seconded by Councillor Cook

THAT the Bylaw Activities Report for August 18 to September 26, 2025 be received.

4-32-25

CARRIED

PW Foreman

A report from G. Bignell, Public Works Foreman regarding the Public Works Department Activity Report for August 2025.

Moved by Councillor Berriault
Seconded by Councillor Cook

THAT the Public Works Department Activity Report for August 2025 be received.

5-32-25

CARRIED

Dep. Clerk/Treasurer

A report from H. Knott, Deputy Clerk/Treasurer regarding Council appointments to the RDKB Board.

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT Council appoints Mayor Walsh as RDKB Director.

6-32-25

CARRIED

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council appoints Councillor Caron as Alternate RDKB Director.

7-32-25

CARRIED

CAO

A report from L. Plotnikoff, CAO regarding Council's Draft 2023-2026 Strategic Plan Mid-term Update 2025.

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT Council adopts the Draft 2023-2026 Strategic Plan Mid-term Update 2025.

8-32-25 CARRIED

CAO A report from L. Plotnikoff, CAO regarding the Montrose Community Hall Deck Expansion Project.

Moved by Councillor Cook
Seconded by Councillor Caron

THAT the Village awards the Engineering/Design contract for the Montrose Community Hall Deck expansion Project to WSA Engineering (2012) Ltd., at the quoted cost of \$15,450 + GST.

9-32-25 CARRIED

Dep. Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding the proposed 2026 Council Meeting dates and the 2026 Acting Mayors schedule.

Moved by Councillor Caron
Seconded by Councillor Steep

THAT Council confirms the 2026 Council Meeting dates and Acting Mayor schedule.

10-32-25 CARRIED

FINANCIAL MATTERS

Accounts Payable Moved by Councillor Caron
Seconded by Councillor Steep

#022987-023013 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of SEVENTY-ONE THOUSAND and THIRTY-SIX DOLLARS and THIRTY-TWO cents be approved.

Cheques #022987 to #0223013 and payroll direct deposits of \$71,036.32.

11-32-25 CARRIED

CAO L. Plotnikoff, CAO advised on a financial reporting error from the September 15th, 2025 accounts payables.

Moved by Councillor Caron
Seconded by Councillor Steep

THAT the September 15, 2025 Accounts Payables total be amended from \$50,021.26 to \$49,134.01 due to previously voided cheque #022983 being inadvertently included in the originally approved total.

12-32-25 CARRIED

Dep. Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding the monthly bank reconciliations for August 2025.

Moved by Councillor Caron
Seconded by Councillor Steep

THAT the monthly bank reconciliations for August 2025 be received for information.

13 -32-25 CARRIED

BYLAWS

#791 1st Reading Moved by Councillor Caron
Seconded by Councillor Cook

THAT Bylaw #791 – 2026 Water and Wastewater User Rates Bylaw be now introduced and read a first time.

14-32-25 CARRIED

#791 2nd/3rd Readings Moved by Councillor Steep
Seconded by Councillor Cook

THAT Bylaw #791 – 2026 Water and Wastewater User Rates Bylaw, having been given due and detailed consideration by Council, be now read a second and third time.

15-32-25 CARRIED

#790 Adoption Moved by Councillor Cook
Seconded by Councillor Caron

THAT Bylaw #790, cited as the Property Tax Exemption (2026-2035) Bylaw, having been reconsidered and having met all pre-requisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

16-32-25 CARRIED

POLICIES

#2240 Small Contract Policy

Moved by Councillor Cook
Seconded by Councillor Caron

THAT Policy #2240, cited as the Small Contract Policy, be confirmed unchanged.

17-32-25 CARRIED

#3090 Board of Variance Policy

Moved by Councillor Steep
Seconded by Councillor Berriault

THAT Policy #3090, cited as the Board of Variance Policy, be confirmed unchanged.

18-32-25 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Berriault Committee Report
Nil

Member Inquiry
Nil

Councillor Caron Committee Report
Nil

Member Inquiry
Nil

Councillor Cook Committee Report

1. Advised the Beaver Valley Youth Group the Village Square Building is available for meetings.

Member Inquiry

Nil

Councillor Steep

Committee Report

1. Presented a report regarding his recent attendance at the UBCM.

Member Inquiry

Nil

Mayor Walsh

Committee Report

Advised on:

1. The recent Community Appreciation Dinner.
2. A recent early morning strange encounter a resident had with another individual in the community.

Member Inquiry

Nil

CAO

Advised on:

1. Recently attending the LGMA Corporate Officer's Forum.

ADJOURNMENT

Councillor Berriault moved adjournment at 6:41p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #32-25 of Council held on October 6, 2025.

Mayor

Clerk