

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #34-2025

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on October 20, 2025.

Present Mayor M. Walsh  
Councillor D. Berriault  
Councillor P. Caron  
Councillor C. Cook  
Councillor R. Steep  
  
H. Knott, Deputy Clerk/Treasurer

Absent Nil  
Media Nil  
Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook  
Seconded by Councillor Berriault  
THAT the agenda for Regular Meeting #34-25 be adopted.

1-34-25 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #32-25 Moved by Councillor Caron  
Seconded by Councillor Steep  
THAT the Minutes of Regular Meeting #32-25 of October 6, 2025, be approved.

2-34-25 CARRIED

CONSENT CALENDAR

Moved by Councillor Berriault  
Seconded by Councillor Cook  
THAT the Consent Calendar including:  
(1) Selkirk College – Focus on Climate – Active Transportation in the Basin  
(2) UBCM – The Compass – October 3/25  
(3) Trail and Greater District RCMP – Quarterly Crime Statistics be accepted as circulated.

3-34-25 CARRIED

MOTIONS & SUBMISSIONS

Nil

### **REFERRALS FROM PRIOR MEETINGS**

Nil

### **CORRESPONDENCE**

- (1) Ministry of Forests – Heritage Conservation Act – Update on Phase 3 Engagement Timelines
- (2) Ministry of Transportation & Transit – Follow up: Declined Meeting Request MOTT UBCM
- (3) Carlene Pires – RDKB Fuel Management Prescriptions
- (4) Community Futures – Annual Open House Invitation

### **ACKNOWLEDGED**

### **REPORTS & MEMORANDA**

PW Foreman

A report from G. Bignell, Public Works Foreman regarding the Public Works Department Activity Report for September 2025.

Moved by Councillor Cook

Seconded by Councillor Steep

THAT the Public Works Department Activity Report for September 2025 be received.

**4-34-25**

### **CARRIED**

CAO

A report from L. Plotnikoff, CAO regarding the Joint Inter-Municipal Accessibility Advisory Committee Revised Terms of Reference.

Moved by Councillor Cook

Seconded by Councillor Caron

THAT Council approves the revised Terms of Reference for the Joint Inter-Municipal Accessibility Advisory Committee.

**5-34-25**

### **CARRIED**

Dep. Clerk/Treasurer

A report from H. Knott, Deputy Clerk/Treasurer regarding a request from Monroe Recreation for an additional donation to Columbia Senior Wellness Society.

Moved by Councillor Cook

Seconded by Councillor Caron

THAT Council approves the additional \$300 donation to the Columbia Senior Wellness Society to be funded from Family Fun Day revenue.

**6-34-25**

### **CARRIED**

Dep. Clerk/Treasurer

A report from H. Knott, Deputy Clerk/Treasurer regarding the 2025 Remembrance Day Service.

Moved by Councillor Cook

Seconded by Councillor Berriault

THAT Councillor Cook and Councillor Berriault will attend the Remembrance Day Ceremony in Fruitvale and lay the wreath on Council's behalf.

**7-34-25**

### **CARRIED**

### **FINANCIAL MATTERS**

Accounts Payable

Moved by Councillor Caron

Seconded by Councillor Cook

#023014-023028      THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of TWO HUNDRED FIFTY-EIGHT THOUSAND, FIVE HUNDRED TWENTY DOLLARS AND EIGHTY-ONE CENTS be approved.

Cheques #023014 to #023028, e-transfers and payroll direct deposits of \$258,520.81

**8-34-25**      **CARRIED**  
**BYLAWS**

#791 Adoption      Moved by Councillor Cook  
Seconded by Councillor Caron

THAT Bylaw #791 – 2026 Water and Wastewater User Rates Bylaw, having been reconsidered and having met all pre-requisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

**9-34-25**      **CARRIED**  
**POLICIES**

#1630      Credit Card Policy

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Policy #1630, cited as the Credit Card Policy, be confirmed unchanged.

**10-34-25**      **CARRIED**

#2680      Disciplinary Policy and Procedures

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT Policy #2680, cited as the Disciplinary Policy and Procedures, be confirmed unchanged.

**11-34-25**      **CARRIED**  
#2720      Vacation Policy

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Policy #2720, cited as the Vacation Policy, be confirmed unchanged.

**12-34-25**      **CARRIED**

**MEMBER REPORTS AND INQUIRIES**

Councillor Berriault      Committee Report  
Nil  
Member Inquiry  
Nil

Councillor Caron      Committee Report  
  
Nil  
Member Inquiry

Nil

Councillor Cook Committee Report

Member Inquiry

Nil

Councillor Steep Committee Report

Member Inquiry

Nil

Mayor Walsh Committee Report

Advised on:

1. Damage to the walkway and cement pad at the spray park, likely due to e-bike use.
2. A long-time resident was attacked by a dog on 11th Avenue last Friday afternoon. Staff has followed up with the BC SPCA regarding the incident.
3. An update was provided on the 500-block 11th Avenue project.
4. Public Works discovered that the first bay at the Fire Hall, which is frequently used to wash vehicles, drains into the sewage treatment plant.

Member Inquiry

Nil

Deputy Clerk Advised on:

Nil

**ADJOURNMENT**

Councillor Berriault moved adjournment at 6:23 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #34-25 of Council held on October 20, 2025.

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Mayor

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Deputy Clerk