

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #39-2025**

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on December 1, 2025.

Present Mayor M. Walsh  
Councillor P. Caron  
Councillor C. Cook  
Councillor R. Steep

L. Plotnikoff, CAO

Absent Nil  
Media Nil  
Public 1

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 6:00 p.m.

**AGENDA**

Agenda Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the agenda for Regular Meeting #39-25 be adopted.

**1-39-25**

**CARRIED**

**DELEGATIONS**

Sarah Haines, Ashley Fontaine, and Cailey Demurs from the BCSPCA gave an overview of BCSPCA's decision not to renew municipal animal control services contracts. Mayor Walsh thanked the delegation for their presentation.

**REFERRALS FROM DELEGATIONS**

Moved by Councillor Caron  
Seconded by Councillor Cook

THAT the Village request a three (3) month extension to the existing animal services contract with the BCSPCA, to allow for an effective services transition period.

**2-39-25**

**CARRIED**

**MINUTES**

Meeting #38-25

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT the Minutes of Regular Meeting #35-25 of November 17, 2025, be approved.

**3-39-25**

**CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the Consent Calendar including:

- (1) UBCM – The Compass – Nov. 20 & 26, 2025
- (2) UBCM – Small Community Representative – Nov. 2025
- (3) City of Port Moody – Bill M216 – Professional Reliance Act
- (4) Lidstone and Company – Bill M216, 2025
- (5) Ministry of Housing and Municipal Affairs – UBCM

be accepted as circulated.

**4-39-25**

**CARRIED**

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**CORRESPONDENCE**

Nil

**REPORTS & MEMORANDA**

Bylaw Officer

A report from K. Warzocha, Bylaw Officer regarding bylaw activities for the period of November 3 to November 14, 2025.

Moved by Councillor Caron  
Seconded by Councillor Cook

THAT the Bylaw Activities Report for the period of November 3 to November 14, 2025, be received.

**5-39-25**

**CARRIED**

PW Foreman

A report from G. Bignell, Public Works Foreman regarding the Public Works Department Activity Report for October 2025.

Moved by Councillor Caron  
Seconded by Councillor Cook

THAT the Public Works Department Activity Report for October 2025 be received.

**6-39-25**

**CARRIED**

CAO

A report from L. Plotnikoff, CAO regarding a proposal received from LandInfo Technologies.

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT Council accepts the proposal from LandInfo Technologies for the development of the Climate Adaptation Strategy and Asset Management Plan for the amount of \$87,500, AND THAT the Mayor and Chief Administrative Officer be authorized to sign on behalf of the Village.

**7-39-25**

**CARRIED**

Dep. Clerk/Treasurer

A memorandum from H. Knott, Deputy Clerk/Treasurer regarding Christmas Holiday office hours.

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council approve the 2025 Christmas Holiday office hours.

**8-39-25**

**CARRIED**

**FINANCIAL MATTERS**

Accounts Payable

Moved by Councillor Steep  
Seconded by Councillor Caron

#023116-023149

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of TWO HUNDRED TWENTY-SEVEN THOUSAND, EIGHT HUNDRED EIGHTY-NINE DOLLARS AND FIFTY-ONE CENTS be approved.

Cheques #023116 to #023149, e-transfers, and payroll direct deposits of \$227,889.51

**9-39-25**

**CARRIED**

**BYLAWS**

Nil

### **POLICIES**

#0330 Community Recognition Policy

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT Policy #0330, cited as the Community Recognition Policy, be confirmed unchanged.

**10-39-25 CARRIED**

#0630 Proclamation Policy

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT Policy #0630, cited as the Proclamation Policy, be confirmed unchanged.

**11-39-25 CARRIED**

#1790 Purchasing Policy

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT Policy #1790, cited as the Purchasing Policy, be confirmed unchanged.

**12-39-25 CARRIED**

#1792 Continuous Services Policy

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Policy #1792, cited as the Continuous Services Policy, be confirmed unchanged.

**13-39-25 CARRIED**

### **MEMBER REPORTS AND INQUIRIES**

Councillor Caron Committee Report

Nil  
Member Inquiry

Nil

Councillor Cook      Committee Report  
Nil  
Member Inquiry  
Nil

Councillor Steep      Committee Report  
Nil  
Member Inquiry  
1. Expressed concern that the RCMP Staff Sgt. has not attended a Council Meeting for some time, as the Village still has concerns with speeding traffic.

Mayor Walsh      Committee Report  
Nil  
Member Inquiry  
Nil

CAO      Advised on:  
1. 11<sup>th</sup> Ave. project status  
2. Council by-election status

### **ADJOURNMENT**

Councillor Steep moved adjournment at 6:36 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #39-25 of Council held on December 1, 2025.

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Mayor

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Corporate Officer