

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #40-2025

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on December 15, 2025.

Present Mayor M. Walsh
Councillor P. Caron
Councillor C. Cook
Councillor R. Steep

L. Plotnikoff, CAO

Absent Nil
Media Nil
Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Steep

THAT the agenda for Regular Meeting #40-25 be adopted as amended.

1-40-25 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #39-25 Moved by Councillor Steep
Seconded by Councillor Caron

THAT the Minutes of Regular Meeting #39-25 of December 1, 2025, be approved.

2-40-25 CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Caron

THAT the Consent Calendar including:

- (1) Selkirk College – State of the Basin – FOCUS
- (2) MIN – Consulting Firm’s Latest Hustle: Using AI to write Government reports
- (3) The Corporation of the District of Central Saanich – Bill M216
- (4) City of Quesnel – Bill M216
- (5) Radium Hot Springs – Bill M216
- (6) MIABC Feedback on Bill M216 – Professional Reliance Act
- (7) Town of View Royal - Judicial Review of Provincial Housing Laws
- (8) Selkirk College – Focus on Climate– Giving Nature a Leg Up
- (9) City of Williams Lake – Bill M216

be accepted as circulated.

3-40-25

CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

- (1) BC Communities in Bloom – 2026 Communities in Bloom Program

REPORTS & MEMORANDA

Bylaw Officer

A report from K. Warzocha, Bylaw Officer regarding bylaw activities for the period of November 17 to November 28, 2025.

Moved by Councillor Steep
Seconded by Councillor Caron

THAT the Bylaw Activities Report for the period of November 17 to November 28, 2025, be received.

4-40-25

CARRIED

PW Foreman

A report from G. Bignell, Public Works Foreman regarding the Public Works Department Activity Report for November 2025.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT the Public Works Department Activity Report for November 2025 be received.

5-40-25

CARRIED

CAO

A report from L. Plotnikoff, CAO regarding the appointments of the Chief Election Officer and the Deputy Election Officer for the upcoming by-election.

Moved by Councillor Steep
Seconded by Councillor Caron

THAT pursuant to section 58(1) and (2) of the *Local Government Act*, Hailey Knott be appointed Chief Election officer for conducting the 2006 local by-election with power to appoint other election officials as required for the administration and conduct of the 2026 local by-election, AND THAT Amy Brandl be appointed Deputy Chief Election Officer for the 2026 local by-election.

6-40-25

CARRIED

CAO

A report from L. Plotnikoff, CAO regarding transferring Village funds from reserve accounts to general operational accounts.

Moved by Councillor Cook
Seconded by Councillor Caron

THAT Council authorizes the following transfers from Reserve Funds to the General Operating Fund to cover expenses for the 500 Block 11th Avenue Road and Utilities Replacement Project:

1. *\$200,000 – Water Fund Reserve Account*
 2. *\$100,000 – Drainage Reserve Fund Account*
 3. *\$640,000 – Community Works Fund Reserve Account*
- Total- \$940,000*

7-40-25

CARRIED

FINANCIAL MATTERS

Accounts Payable

Moved by Councillor Steep
Seconded by Councillor Caron

#023150-023181

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FIVE HUNDRED EIGHTY-NINE THOUSAND, SIX HUNDRED TWENTY-SIX DOLLARS AND SEVENTY-NINE CENTS be approved.

Cheques #023150 to #023181, e-transfers, and payroll direct deposits of \$589,626.79

8-40-25

CARRIED

BYLAWS

Nil

POLICIES

Nil

MEMBER REPORTS AND INQUIRIES

Councillor Caron

Committee Report

Nil

Member Inquiry

Advised that there are still on-going concerns with the youth home on 7th St.

Councillor Cook

Committee Report

Nil

Member Inquiry

Nil

Councillor Steep

Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh

Committee Report

Nil

Member Inquiry

Nil

CAO

Advised on:

1. 11th Ave. Project Status
 2. BCSPCA Contract Extension
 3. 800 Block 9th Ave Alleyway Options
 4. OCP - Housing Legislation Update
- Council is considering charging water and sewer user fees for all legal secondary suites in the Village.
Staff to bring forward a draft amended bylaw in January.

ADJOURNMENT

Councillor Caron moved adjournment at 6:22 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #40-25 of Council held on December 15, 2025.

Mayor

Corporate Officer