

THE VILLAGE OF MONTROSE

POLICY TITLE: OCCUPATIONAL HEALTH AND SAFETY PROGRAM

POLICY #0110

POLICY STATEMENT:

The Village of Montrose promotes a safe work environment, attitude and work habits in order to protect workers at all Village-owned and operated facilities.

POLICY BACKGROUND:

The Village has always committed to operate with due care and diligence when it comes to health and safety of its Councillors, Employees, Residents and Customers. As such, the Village is committed to a safety program which includes following applicable WCB regulations and the continual development of current internal Safety Programs, Policies, Procedures and Systems.

POLICY GOAL:

It is the goal of this policy to have a Village of Montrose Health and Safety Program that reduces the total number of injuries and accidents to an absolute minimum.

POLICY OBJECTIVES:

1. That ***General Duties of the Employer*** include:

- Endeavours to ensure the health and safety of their workers, and other workers, on the worksite,
- Endeavours to ensure workers are aware of all known, or reasonably foreseeable workplace hazards,
- Establishment of Occupational Health and Safety policies and programs,
- Remediation of hazards in the best approach possible, and
- Providing information, instruction, training and supervision to workers when and where required.

2. That ***General Duties of Supervisors*** include:

- Endeavours to ensure the health and safety of their workers, including oral/written agreements and systems with prime and sub-contractors where applicable,
- Knowledge of current health and safety acts and regulations,
- Knowledge of current or possible hazards in the workplace, and endeavours to ensure workers are made aware of those current hazards or possible hazards,
- Endeavours to ensure workers comply with health and safety acts, regulations, orders, policies and procedures, etc.

3. That **General Duties of Workers** include:

- Responsibilities for the required level of care to adequately protect themselves and others on the worksite,
- Compliance with health and safety acts, regulations, orders, policies and procedures, etc.
- Endeavours to ensure their health and safety, and the safety of others is not impaired or
- Reporting of any current or possible unsafe workplace condition or acts.

Initially approved at meeting #01-16 on January 4, 2016

Last reviewed and confirmed unchanged at meeting #03-26, February 2, 2026

Next scheduled to be reviewed on February 1, 2027