

THE VILLAGE OF MONTROSE

POLICY TITLE: EQUIPMENT REPLACEMENT POLICY

POLICY #1280

POLICY STATEMENT:

It is the policy of Council to schedule the replacement of vehicles and equipment to maintain high equipment efficiency at low maintenance costs.

POLICY BACKGROUND:

Montrose has small fleet. The trend has been to replace vehicles at a time when the cost of maintenance increased significantly, or when equipment reliability became problematic. The timely replacement of equipment has at times been difficult to achieve due to budget limitations.

POLICY GOAL:

It is the goal of this policy to establish vehicle replacement schedule to facilitate long-term planning and to stabilize the equipment acquisition/replacement budget and to consider all options available to the Village for vehicle replacement.

POLICY OBJECTIVES:

1. To evaluate the replacement of the equipment listed on Schedule 'A' of this policy at the end of a lease cycle where equipment is leased, or not later than 10 years following acquisition where equipment is purchased.
2. To determine the value of equipment under replacement evaluation on the basis of:
 - a) trade-in value
 - b) maintenance cost history and trends
 - c) operating cost history and trends
3. To select new equipment on the basis of:
 - a) maximum utility
 - b) life-cycle costs
 - c) maximum fuel efficiency to reduce corporate carbon emissions
4. To consider acquisition initiatives and practices for equipment replacement that obtains the lowest possible price and the highest possible quality for the Village.
5. To select the acquisition methodology on the basis of total financing cost.

Initially approved at meeting #2-00 January 18, 2000

Reviewed and confirmed as amended at meeting #09-23, March 20, 2023

Last reviewed and confirmed unchanged at meeting #09-25, March 16, 2026

Next scheduled to be reviewed on March 15, 2027

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EQUIPMENT REPLACEMENT POLICY
POLICY #1280 - SCHEDULE 'A'

- Unit #1 2013 Ford 1-ton 4x4 pickup
Purchased in 2013
Odometer reading March 5, 2026 – 115,480 km
Scheduled for replacement evaluation in 2022
2025 Usage – 2,221 km
- Unit #2 2019 Ford F550, Refuse truck
Acquired in 2019
Odometer reading March 5, 2026 – 28,060 km
Rescheduled for replacement evaluation in 2029
2025 Usage – 4,013 km
- Unit #3 2021 John Deere Loader
Purchased in 2025
Hour meter reading March 5, 2026 - 1,191 hrs
- Unit #4 2016 Ford F550 Utility Truck
Purchased in 2015
Odometer reading March 5, 2026 - 25,712 km
Rescheduled for replacement evaluation in 2025
2025 Usage- 932.6 km
- Unit #5 2015 John Deere Riding Lawn Tractor
Purchased in 2016
Hour meter reading March 5, 2026 – 884.7 hrs
Rescheduled for replacement evaluation in 2026
2025 Usage – 103.8 hrs.
- Unit #7 2021 Toolcat Model 5600 Turbo
Purchased in March 2021
Hour meter reading March 6, 2026, -1,534.1 hrs.
Rescheduled for replacement evaluation in 2031
2025 Usage –230.80 hrs.
- Unit #8 2010 CEV Might-E-Truck
Purchased in 2010
Hour meter reading March 5, 2026 -15,34.1 hrs.
Rescheduled for replacement evaluation in 2020- *Replaced in 2023*
2025 Usage – 622.87 hrs.
- Unit #9 2014 Z-master Toro Lawnmower
Purchased in June 2014
Hour meter reading March 5, 2026- 15,673 hrs.
Rescheduled for replacement evaluation in 2024

2025 Usage – 420.9 hrs

Unit #11 2023 Ford Ranger
Purchased in 2023
Hour meter reading March 5, 2026 – 19,301 km
Rescheduled for replacement evaluation in 2033
2025 Usage – 9,166 km

Unit #12 2024 International Plow Truck
Purchased in 2023
Hour meter reading March 10, 2025 – 2,444 km
Rescheduled for replacement evaluation in 2034
2025 Usage – 379 km