

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #09-2026**

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on March 16, 2026.

Present Mayor M. Walsh  
Councillor P. Caron  
Councillor C. Cook  
Councillor R. Cooper  
Councillor R. Steep

L. Plotnikoff, CAO

Absent Nil  
Media Nil  
Public 6

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 6:00 p.m.

**AGENDA**

Agenda Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the agenda for Regular Meeting #09-26 be adopted as amended.

**1-09-26 CARRIED**

Oath of Office – Russ Cooper was officially sworn in as a Village of Montrose Councillor by CAO/Corporate Officer, L. Plotnikoff

**DELEGATIONS**

Trail and Greater District RCMP Detachment Commander, D. Johnson gave a presentation regarding RCMP activities and to discuss Council's priorities for the provision of RCMP services in Montrose, for the upcoming year. Mayor Walsh thanked RCMP Detachment Commander D. Johnson for his presentation.

**REFERRALS FROM DELEGATIONS**

Nil

**MINUTES**

Meeting #07-26

Moved by Councillor Caron  
Seconded by Councillor Cook

THAT the Minutes of Regular Meeting #07-26 of March 2, 2026, be approved.

**2-09-26**

**CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the Consent Calendar including:

- (1) UBCM – The Compass
- (2) City of Abbotsford – Exempting Local Governments from Expanded Provincial Sales Tax

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the Village supports the letter from the UBCM regarding concerns surrounding the negative consequences to local governments, because of the decision to expand the Provincial Sales Tax.

**3-09-26**

**CARRIED**

- (3) City of Prince George
- (4) CBT – Our Trust Monthly
- (5) BCSPCA – February Dispatch Summary
- (6) Ministry of Water, Land and Resource Stewardship – Snow Survey and Water Supply Bulletin – March 1, 2026

be accepted as circulated

**4-09-26**

**CARRIED**

**MOTIONS & SUBMISSIONS**

- (1) Signing Authority

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Russell Cooper be authorized to sign cheques on behalf of the Village of Montrose, AND THAT Don Berriault be removed from the Villages' signing authority.

**5-09-26**

**CARRIED**

**REFERRALS FROM PRIOR MEETINGS**

Nil

**CORRESPONDENCE**

- (1) RDKB – FireSmart Community Wildfire Preparedness Event  
- Request for Council Approval to Operate Vehicles in  
Montrose Park.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Village grant the RDKB FireSmart Community Wildfire Preparedness Event to operate vehicles in Montrose Park.

**6-09-26 CARRIED**

**REPORTS & MEMORANDA**

Bylaw A report from K. Warzocha, Bylaw Officer, regarding Bylaw activities for the period of February 17- 27, 2026.

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT the February 17 to 27, 2026, Bylaw Activities Report be received.

**7-09-26 CARRIED**

Chief Election Officer A report from H. Knott, Chief Election Officer, regarding the recent byelection results.

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT the report regarding the recent byelection results be received.

**8-09-26 CARRIED**

PW Foreman A report from G. Bignell, Public Works Foreman regarding Public Works activities for the month of February 2026.

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT February 2026, Public Works Report be received.

**9-09-26 CARRIED**

CAO A report from L. Plotnikoff, CAO regarding the Terms of Reference for the creation of a Village Asset Management and Climate Sustainability Working Group.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council accepts the Terms of Reference for the creation of a Village Asset Management and Climate Sustainability Working Group.

**10-09-26 CARRIED**

**FINANCIAL MATTERS**

Accounts Payable Moved by Councillor Steep  
Seconded by Councillor Caron

#023352-023396 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of NINETY-FIVE THOUSAND and SIX HUNDRED EIGHTY-FIVE DOLLARS and NINETY CENTS be approved.

Cheques #023352-023396 and payroll direct deposits of \$95,685.90.

**11-09-26 CARRIED**

**BYLAWS**

Nil

**POLICIES**

#0670 Tree Hazard Management Policy

Staff directed to update the policy and bring it back to Council for consideration.

#1280 Equipment Replacement Policy

Moved by Councillor Caron  
Seconded by Councillor Steep

THAT Policy #1280, cited as the Equipment Replacement Policy, be confirmed unchanged.

**12-09-26 CARRIED**

#1970 Permissive tax Exemption Policy

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT Policy #1970, cited as the Permissive Tax Exemption Policy, be confirmed unchanged.

**13-09-26 CARRIED**

#5420 Boulevard Exemption Policy

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT Policy #5420, cited as the Boulevard Exemption Policy, be confirmed unchanged.

**14-09-26 CARRIED**

**MEMBER REPORTS AND INQUIRIES**

Councillor Caron Committee Report  
Nil

Member Inquiry  
1. Advised that it has been observed the 7<sup>th</sup> Ave. Youth Residence appears to not being in operation.

Councillor Cook Committee Report  
1. Advised the LCHN held a recent meeting to further assess their operations.  
2. Advised she will be attending an upcoming Joint Municipal Accessibility Advisory Committee Meeting.

Member Inquiry  
Nil

Councillor Cooper Committee Report  
Nil

Member Inquiry  
Nil

Councillor Steep Committee Report  
Nil

Member Inquiry  
1. Advised that some residents along 5<sup>th</sup> St. by the skatepark are concerned with the large overhanging Village trees behind their properties. Staff to include this area in the future as part of the annual Village owned tree inspection report. =

Mayor Walsh

Committee Report

Advised on:

1. Montrose Recreation is looking for a someone who has a "Serving it Right License" to be a back-up for recreation/community events. Councillor Cooper advised he has one and would be willing to fill that role.

Member Inquiry

Nil

CAO

Advised on:

1. Recent grant application – RBC/Barrier Buster Foundation for automatic doors has been applied for.
2. Upcoming grant application for a Houston Armadillo Speed Radar Unit through ICBC – \$6,500.
3. Audit complete. Audit report and financial statements to be presented to Council – April 20<sup>th</sup>.
4. Next meeting for the 11<sup>th</sup> Ave. project completion – April 1<sup>st</sup>.
5. 9<sup>th</sup> Ave. Park design conceptual drawing almost complete. Formal drawings should be ready for presentation to Council by May 4<sup>th</sup>.
6. Disposal of the six old picnic tables at Montrose Park. Council directed staff to offer them to BVPARTS.
7. Janitorial contract situation.

Moved by Councillor Cook  
Seconded by Councillor Caron

That the Village enters into a contract with William Thompson for provision of janitorial services for the Village Office and Public Works Building.

**15-09-26**

**CARRIED**

ADJOURNMENT

Councillor Caron moved adjournment at 7:01p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #09-26 of Council held on March 16, 2026.

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Mayor

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Corporate Officer