

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #20-2026

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on June 15, 2026.

Present Acting Mayor P. Caron
 Councillor C. Cook
 Councillor R. Cooper
 Councillor R. Steep

 L. Plotnikoff, Chief Administrative Officer

Absent Mayor M. Walsh
Media Nil
Public 2

CALL TO ORDER

Acting Mayor Caron called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
 Seconded by Councillor Steep

 THAT the agenda for Regular Meeting #20-26 be adopted as amended.

1-20-26 CARRIED

DELEGATIONS

1. Lenai Moore of the Take A Hike Foundation gave a presentation on their activities and requested the Village consider sponsoring the program for \$2,000. Acting Mayor Caron thanked Ms. Moore for her presentation.
2. Adam Wojtowicz of CTQ Consulting gave a presentation on the proposed 9th Ave. park design, and costs. Acting Mayor Caron thanked Mr. Wojtowicz for his presentation and advised the Village will provide further direction to CTQ on the project, after further review.

REFERRALS FROM DELEGATIONS

1. Moved by Councillor Steep
 Seconded by Councillor Cook

 THAT the Village review its community grants and funding request policy.

2-20-26 CARRIED

 Moved by Councillor Steep
 Seconded by Councillor Cooper

 THAT the Village investigate if any monies are available for potential community funding requests within the current 2026 budget.

3-20-26 CARRIED

MINUTES

Meeting #18-26

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #18-26 of June 1, 2026, be approved.

4-20-26**CARRIED****CONSENT CALENDAR**

Nil

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

(1) UBCM – Next Phase of Provincial Outreach for Heritage Conservation Act
ACKNOWLEDGED

(2) Resource Breakfast Series – Invitation to the Annual Resource Breakfast Series September 15, 16 & 17, 2026

(3) Invitation to Moonlit Meadows Grand Opening

Councillor Cook advised she will be available to attend the event on behalf of Council.

REPORTS & MEMORANDA

Bylaw

A report from K. Warzocha, Bylaw Officer, regarding Bylaw activities for the period of Bylaw Officer – Enforcement May 25 to June 5, 2026.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT the May 25 to June 5, 2026, Bylaw Activities Report be received.

5-20-26**CARRIED**

Council recently observed several residents not placing their garbage bags in containers on garbage day. Staff to follow up with PW and Bylaw to advise residents that garbage will not be picked up unless bags are in a proper garbage container with lid.

CAO

A report from L. Plotnikoff, CAO regarding the 2025 Annual Report.

Moved by Councillor Cook
Seconded by Councillor Cooper

THAT Council issues the 2025 Village of Montrose Annual Report for public comment

6-20-26**CARRIED**

Dep Clerk/Treasurer

A report from H. Knott, Deputy Clerk/ Treasurer regarding the Village's 2025 SOFI Report.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council approves the Village of Montrose 2025 SOFI Report.

7-20-26 CARRIED

FINANCIAL MATTERS

Accounts Payable Moved by Councillor Cook
Seconded by Councillor Cooper

#023571 -023606 THAT the revised commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of SEVENTY-SIX THOUSAND and TWO HUNDRED SIXTY-FIVE DOLLARS and SIXTY-EIGHT CENTS be approved.

Cheques #023571 - 023606 and payroll direct deposits of \$76,265.68

8-20-26 CARRIED

Dep.Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding the April 2026 Bank Reconciliation Report.

Moved by Councillor Cook
Seconded by Councillor Cooper

THAT the April 2026 Bank Reconciliation Report be received for information.

9-20-26 CARRIED

BYLAWS

Bylaw #794
1st Reading Moved by Councillor Steep
Seconded by Councillor Cook

THAT Bylaw #794, cited as the Village of Montrose 2026 Community Hall Rental Bylaw, be now introduced and read a first time.

10-20-26 CARRIED

Bylaw #794
2nd & 3rd Reading Moved by Councillor Steep
Seconded by Councillor Cooper

THAT Bylaw #794, cited as the Village of Montrose 2026 Community Hall Rental Bylaw, having been given due and detailed consideration by Council, be now read a second and third time.

11-20-26 CARRIED

Bylaw #795
1st Reading Moved by Councillor Cook
Seconded by Councillor Steep

THAT Bylaw #795, cited as the Village of Montrose General Fees & Charges Bylaw, be now introduced and read a first time.

12-20-26 CARRIED

Bylaw #795
2nd & 3rd Reading

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Bylaw #795, cited as the Village of Montrose General Fees & Charges Bylaw (2026), having been given due and detailed consideration by Council, be now read a second and third time.

13-20-26

CARRIED

POLICIES

#4900

Infectious Disease/Pandemic Response Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #4900, cited as the Infectious Disease/Pandemic Response Policy, be confirmed unchanged.

14-20-26

CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Caron

Committee Report
Nil

Member Inquiry
Nil

Councillor Cook

Committee Report
Nil

Member Inquiry
Nil

Councillor Cooper

Committee Report

1. Advised Montrose Family Fund Day was very successful, along with the parade which had 19 entries.
2. Advised the road paving has been completed on 11th Avenue, and it appears the job was well done.
3. Advised he went on a recent Village facilities tour with PW staff and observed the Village's infrastructure systems were more extensive and complex than assumed and were very well maintained by Village crews.

Member Inquiry
Nil

Councillor Steep

Committee Report
Nil

Member Inquiry

1. Inquired about the recent survey results during Montrose Family Fun Day. Staff planned to send the survey results out to Council Tuesday.
2. The winning survey entry for the \$50 CANCO Gas Card was Joan Homer.

Mayor Walsh

Committee Report
Nil

Member Inquiry
Nil

CAO

Advised on:
1. Nil

ADJOURNMENT

Councillor Steep moved adjournment at 7:20 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #20-26 of Council held on, June 15, 2026.

Mayor

Corporate Officer