

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #24-2026

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on July 20, 2026.

Present Mayor M. Walsh
Councillor P. Caron
Councillor C. Cook
Councillor R. Cooper
Councillor R. Steep

L. Plotnikoff, Chief Administrative Officer

Absent Nil
Media Nil
Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Caron
Seconded by Councillor Cook

THAT the agenda for Regular Meeting #24-26 be adopted as amended.

1-24-26 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #22-26 Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #22-26 of July 7, 2026, be approved.

2-24-26 CARRIED

Access. Comm. Mtg. Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Minutes of the Inter-municipal Accessibility Advisory Committee of June 25, 2026, be received.

3-24-26 CARRIED

CONSENT CALENDAR

- (1) CBT – Our Trust Monthly
- (2) The Corporation of the District of Oak Bay – Local Government Climate Action Funding
- (3) Regional District of Central Okanagan – Local Government Climate Action Program Funding Continuation

(4) Town of Lake Cowichan – Elect Respect

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

(1) Take A Hike Foundation – Donation Request

Moved by Councillor Steep
Seconded by Councillor Cooper

THAT the funding request from Take a Hike Foundation be denied and that they be advised that approaching the Columbia Basin Trust may be more suitable for these types of funding requests.

4-24-26

CARRIED

REPORTS & MEMORANDA

Bylaw

A report from K. Warzocha, Bylaw Officer, regarding Bylaw activities for the period of June 22 to July 3, 2026.

Moved by Councillor Caron
Seconded by Councillor Steep

THAT the June 22 to July 3, 2026, Bylaw Activities Report be received.

5-24-26

CARRIED

PW Foreman

A report from G. Bignell, PW Foreman regarding the June 2026 Public Works Operations Report.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT the June 2026 Public Works Operations Report be received.

6-24-26

CARRIED

Deputy Clerk/Treas.

A Memo from the Deputy Clerk/Treasurer regarding the appointment of the 2026 Local Government Election Officers.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT pursuant to section 58(1) and (2) of the Local Government Act, Hailey Knott be appointed Chief Election Officer for conducting the 2026 General Local Election with power to appoint other election officials as required for the administration and conduct of the 2026 General Local Election, AND THAT Amy Brandl be appointed Deputy Chief Election Officer for the 2026 General Local Election.

7-24-26

CARRIED

FINANCIAL MATTERS

Accounts Payable

Moved by Councillor Cooper
Seconded by Councillor Steep

#023656 -023694

THAT the revised commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of SEVEN HUNDRED FIFTY-THREE

THOUSAND and TWO HUNDRED EIGHTY-FIVE DOLLARS and THIRTY-ONE CENTS be approved.

Cheques #023656 - 023694 and payroll direct deposits of \$753,285.31

8-24-26

CARRIED

BYLAWS

Nil

POLICIES

Nil

MEMBER REPORTS AND INQUIRIES

Councillor Caron

Committee Report

Nil

Member Inquiry

Nil

Councillor Cook

Committee Report

1. Advised on the recent meeting of the Joint Inter-municipal Accessibility Advisory Committee and that they are looking for a Montrose representative.

Member Inquiry

Nil

Councillor Cooper

Committee Report

1. Advised that the Church on 11th Avenue has concerns with the parking lot and landscaping repairs that were performed by the projects' general contractor as part of the 500 Block - 11th Ave. Road and Underground Utilities Replacement Project. Church representatives will be invited to the next Council meeting to provide further clarification.

Member Inquiry

Nil

Councillor Steep

Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh

Committee Report

1. Advised that CBT grant monies are available for a mural project in the Village. Possible site would be the Village Square Building. Staff to follow up with CBT.

Member Inquiry

Nil

CAO

Advised on:

1. Recent meeting with Flourish Montrose Committee members and CIB representatives.
2. Recent meeting with CBT regarding grant opportunities for the development of the 9th Ave. Park, and the Montrose Community Hall public gathering sundeck.
3. The ball field at Montrose Park will not be booked out for softball use this fall, as backstop/fencing safety issues will not be rectified until late winter 2027.

ADJOURNMENT

Councillor Caron moved adjournment at 6:34p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #24-26 of Council held on July 20, 2026.

Mayor

Corporate Officer